

# Santee School District

## SCHOOLS:

Cajon Park  
Carlton Hills  
Carlton Oaks  
Chet F. Harritt  
Hill Creek  
Pepper Drive  
PRIDE Academy  
at Prospect Avenue  
Rio Seco  
Sycamore Canyon  
Alternative  
Success Program

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

## BOARD OF EDUCATION REGULAR MEETING AGENDA May 19, 2015

### District Mission

*Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.*

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<b>A. OPENING PROCEDURES – 7:00 p.m.</b>	<b>5</b>
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
<b>B. REPORTS AND PRESENTATIONS</b>	<b>6</b>
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• San Diego County Spelling Bee Participant	
• Outdoor Education Essay Contest Winners	
• San Diego County Office of Education Excellence in Prevention Award Winners	
• Junior Student 2 Student Program	
• National Geographic Bee	
• Achieve 3000 Award	
• Greater San Diego Botball Tournament	
• SeaPerch Tournament	
• Kidwind Team/Robotics Club	
• Spring Sprint Triathlon	
<b>C. PUBLIC COMMUNICATION</b>	<b>14</b>
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
<b>D. CONSENT ITEMS</b>	<b>15</b>
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan  
DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

**Superintendent**

- 1.1. **Approval of Minutes** 16  
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.
- 1.2. **Approval to Cancel the July 21, 2015 Regularly Scheduled Meeting of the Board of Education** 24  
It is recommended that the Board of Education approve to cancel the July 21, 2015 regularly scheduled meeting of the Board of Education.

**Business Services**

- 2.1. **Approval/Ratification of Travel Requests** 25  
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Expenditure Warrants** 27  
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of April 2015.
- 2.3. **Approval/Ratification of Purchase Orders** 29  
It is recommended that the Board of Education approve and ratify purchase orders for the month of April 2015 as presented in the item.
- 2.4. **Approval/Ratification of Revolving Cash Report** 38  
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.5. **Acceptance of Donations** 40  
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. **Approval of Transportation Agreements with the Boys & Girls Club of East County, and the City of Santee** 41  
It is recommended that the Board of Education approve the transportation agreements to increase fees for District-provided transportation services to the Santee Teen Center and the Boys and Girls Club Santee facility. All other terms of the agreements remain in place.
- 2.7. **Approval of Agreement with Capital Public Finance Group to act as Dissemination Agent for Continuing Disclosure Requirements** 54  
It is recommended that the Board of Education approve the agreement with Capital Public Finance Group to act as Dissemination Agent for Continuing Disclosure Requirements for the 2015-16 fiscal year.
- 2.8. **Approval of Change Order #1 to Agreement with Balfour Beatty Construction for Pepper Drive School Prop 39 Solar Shade Project** 59  
It is recommended that the Board of Education approve Change Order #1 with Balfour Beatty Construction Inc. authorizing them to enter into contracts for the Pepper Drive School Solar Shade Project in accordance with the approved energy Prop 39 Expenditure Plan.

**Capital Improvement Program**

- 3.1. **Approval of Inspector of Record for the Admin/LRC Building Construction Project at Pepper Drive School** 61  
It is recommended that the Board of Education approve use of Winkler Inspection Services LLC for Inspector of Record services for the Admin/LRC Building Project at Pepper Drive School.

- 3.2. Approval of Materials & Testing Lab Services for the Admin/LRC Building Project at Pepper Drive School** 63  
It is recommended that the Board of Education approve Ninyo and Moore to provide materials and testing lab services for the Admin/LRC Building Project at Pepper Drive School.

**Educational Services**

- 4.1. Approval of State Preschool Program Annual Report to California Department of Education** 69  
It is recommended that the Board of Education approve the State Preschool Program Annual Report to the California Department of Education for the 2014-15 school year.
- 4.2. Ratification of Amended Nonpublic School Master Contract with Aseltine School for Nonpublic School Services** 71  
It is recommended that the Board of Education ratify the amended Nonpublic School Master Contract with Aseltine School.
- 4.3. Approval of Personnel Agreement with Grossmont Union High School District for the 2015-16 Santee School District Spanish I Program** 72  
It is recommended that the Board of Education approve the Personnel Agreement with the Grossmont Union High School District for the Spanish I teacher.

**Human Resource/Pupil Services**

- 5.1. Personnel, Regular** 75  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 5.2. Approval of Various Short Term Positions** 77  
It is recommended that the Board of Education approve the short term positions.
- 5.3. Adoption of Resolution No. 1415-32 to Eliminate Classified Non-Management Positions** 78  
It is recommended that the Board of Education adopt resolution no. 1415-32 to eliminate classified non-management positions.
- 5.4. AMENDED - Approval of Shared Classroom Teaching Assignments for 2015-2016** 80  
It is recommended that the Board of Education approve the amended shared classroom teaching assignments for 2015-2016.

- E. DISCUSSION AND/OR ACTION ITEMS** 81  
*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*

**Business Services**

- 1.1. May Revise and State Budget Update** 82  
This is an information item. Action, if any, is at the discretion of the Board.

**Superintendent**

- 2.1. Naming of District Facility** 83  
It is recommended that the Board of Education discuss naming of a District facility. Action is at the discretion of the Board of Education.

	<u>Page #</u>
<b>F. BOARD POLICIES AND BYLAWS</b>	84
<b>1.1. <u>Second Reading: New Board Policy #4033, Lactation Accommodation</u></b> It is recommended that the Board of Education adopt Board Policy #4033, Lactation Accommodation.	85
<b>G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS</b>	88
<b>H. CLOSED SESSION</b>	89
1. <b><u>Conference with Labor Negotiator</u></b> (Gov. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent Karl Christensen, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
2. <b><u>Conference with Labor Negotiator</u></b> (Gov. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent Karl Christensen, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	
3. <b><u>Conference with Real Property Negotiators</u></b> (Govt. Code § 54956.8) <i>Property:</i> <ul style="list-style-type: none"><li>• <i>Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)</i></li><li>• <i>10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)</i></li></ul> <i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i>	
4. <b><u>Public Employee Performance Evaluation</u></b> (Govt. Code § 54957) <i>Superintendent</i>	
<b>I. RECONVENE TO PUBLIC SESSION</b>	89
<b>J. ADJOURNMENT</b>	89

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for June 2, 2015, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Burns  
 Ryan  
 Levens-Craig  
 El-Hajj  
 Fox

## ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.
2. District Mission  
*Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.*
3. Pledge of Allegiance
4. Approval of Agenda for the May 19, 2015 regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. Superintendent's Report
  - 1.1. Developer Fees and Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events
  
2. Spotlight: Student Awards
  - Greater San Diego Science and Engineering Fair Participants
  - San Diego County Spelling Bee Participant
  - Outdoor Education Essay Contest Winners
  - SDCOE Excellence in Prevention Award Winners
  - Junior Student 2 Student Program
  - National Geographic Bee
  - Achieve 3000 Award
  - Greater San Diego Botball Tournament
  - SeaPerch Tournament
  - Kidwind Team/Robotics Club
  - Spring Sprint Triathlon

Agenda Item B.

**DEVELOPER FEES COLLECTION REPORT**

2014-15

CUMULATIVE THROUGH MAY 7, 2015

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12 - 5/4/14; \$2.08 per square foot - effective 5/5/14

Commercial Rate: \$0.32 per square foot - effective 6/17/12 - 5/4/14; \$0.33 per square foot - effective 5/5/14

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	9415 Doheny Rd	08/07/14	740	\$1,539.20	CH
X		9120 Carlton Oaks Drive (Padre Dam- Canopy)	10/01/14	27,821	\$0.00	CO
X		9120 Carlton Oaks Drive (Padre Dam- New Building)	10/01/14	10,450	\$0.00	CO
	X	8605 Sandstone	10/22/14	781	\$1,624.48	CFH
	X	9537 Pryor Drive	11/19/14	2,348	\$4,883.84	PA
	X	9539 Pryor Drive	11/19/15	2,348	\$4,883.84	PA
	X	10150 Strathmore Drive	01/05/15	641	\$1,333.28	SC
X		310-320 & 330 Town Center Parkway (17 Carports)	02/11/15	17,100	\$0.00	RS
	X	10051 Beck Drive	03/03/15	686	\$1,426.88	RS
X		9735 Halberns Rd.****	03/18/15	289	\$0.00	SC
X		8721 N. Magnolia	03/23/15	720	\$237.60	HC
	X	10625 Susie Pl. ***	03/23/15	445	\$0.00	CP
	X	8505 Mesa Rd.	03/31/15	816	\$1,697.28	CFH
	X	9069 Inverness Rd.	04/13/15	663	\$1,379.04	CO
<b>TOTAL PAGE 1</b>					<b>\$19,005.44</b>	

\*Additional square footage (total is over 500 square feet)

\*\* Fee Exempt - Senior / Elder Care Facility

\*\*\* Fee Exempt - Less than 500 square feet

\*\*\*\* Fee Exempt - Religious Facility

Requests For Use Of Facilities - May 19, 2015						
Group	Location	Date	Days	Time	Attendance	Fees Applied
<b>Carlton Oaks</b> Santee School District - Andrea Freedman Celebration of Life Pickwick Players (Theatre Rehearsals)	Multi-Purpose Classroom/Auditorium	5/2/15 5/11/15 - 8/15/15	Saturday Mon - Sat	9:00 am - 1:00 pm 9:00 am - 9:30 pm	200 - 300 30	
<b>Hill Creek</b> Out-of-School Time Programs (Staff Apprec. Dinner/Meeting)	Multi-Purpose	6/3/15	Wednesday	4:30 pm - 9:00 pm	80	
<b>Pepper Drive</b> World Strides (Washington DC Trip Meeting)	Classroom	5/19/15	Tuesday	6:00 pm - 6:30 pm	30	
<b>Rio Seco</b> Santee Teachers Association (Voting Meeting)	Multi-Purpose	4/30/15	Thursday	3:15 pm - 4:15 pm	100	
<b>Summit Site</b> City of Santee - Fire Department (Annual Fire Training)	Field	5/4/15 - 5/29/15	varies	9:00 am - 5:00 pm	300	

\*\*\*NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.



Santee School District  
 ENROLLMENT REPORT  
 5/8/2015  
 Month 10 Week 4  
 School Week 37

SCHOOL	REGULAR ED													SPECIAL ED										Total All								
	TK	EAK 5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	05/08/15	05/16/14	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	05/08/15	05/16/14	# Diff	% Diff	05/08/15	05/01/15	# Diff	
Cajon Park			90	99	112	116	103	120	108	116	111	975	996	-21	-2.1%	4	6	5	5	15	5	7	3	6	56	59	-3	-5.1%	1031	1033	-2	
Carlton Hills	25	24	80	60	50	46	43	44	41	81	62	556	494	62	12.6%	3	3	3	3	6	3	4	6	4	35	34	1	2.9%	591	590	1	
Carlton Oaks			71	61	90	70	96	87	93	92	96	756	791	-35	-4.4%	3	7	6	6	6	5	5	6	8	52	54	-2	-3.7%	808	808	0	
Chet F. Harritt	23	23	82	64	58	59	75	48	63	42	50	587	561	26	4.6%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	587	587	0
Hill Creek	23	24	82	72	78	73	84	76	91	94	66	763	731	32	4.4%	0	4	1	2	4	4	0	0	0	15	14	1	7.1%	778	776	2	
Pepper Drive	5		70	132	101	99	101	95	67	79	68	817	784	33	4.2%	0	0	0	0	0	0	1	4	0	5	6	-1	-16.7%	822	823	-1	
Prospect Ave	24	24	62	70	81	61	52	58	52	47	47	578	573	5	0.9%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	578	577	1	
Rio Seco			87	112	111	118	84	106	107	92	118	935	943	-8	-0.8%	1	4	6	10	6	8	8	7	10	60	52	8	15.4%	995	993	2	
Sycamore Canyon		24	52	53	46	55	55	37	40	0	0	362	357	5	1.4%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	362	362	0	
<b>SUBTOTAL</b>	<b>100</b>	<b>119</b>	<b>676</b>	<b>723</b>	<b>727</b>	<b>697</b>	<b>693</b>	<b>671</b>	<b>662</b>	<b>643</b>	<b>618</b>	<b>6329</b>	<b>6230</b>	<b>99</b>	<b>1.6%</b>	<b>11</b>	<b>24</b>	<b>21</b>	<b>26</b>	<b>37</b>	<b>25</b>	<b>25</b>	<b>26</b>	<b>28</b>	<b>223</b>	<b>219</b>	<b>4</b>	<b>1.8%</b>	<b>6552</b>	<b>6549</b>	<b>3</b>	
Alternative School			2	1	6	2	4	7	5	3	3	33	44	-11	-25.0%														33	33	0	
Santee Success								2	2	7		11	12	-1	-8.3%										0	1	-1	-100.0%	11	11	0	
NPS												0	0					1		1		1	2	5	6	-1	-16.7%	5	5	0		
<b>SUBTOTAL</b>			<b>2</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>4</b>	<b>7</b>	<b>7</b>	<b>5</b>	<b>10</b>	<b>44</b>	<b>56</b>	<b>-12</b>	<b>-21.4%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>5</b>	<b>7</b>	<b>-2</b>	<b>-28.6%</b>	<b>49</b>	<b>49</b>	<b>0</b>	
<b>TOTAL</b>	<b>100</b>	<b>119</b>	<b>678</b>	<b>724</b>	<b>733</b>	<b>699</b>	<b>697</b>	<b>678</b>	<b>669</b>	<b>648</b>	<b>628</b>	<b>6373</b>	<b>6,286</b>	<b>87</b>	<b>1.4%</b>	<b>11</b>	<b>24</b>	<b>21</b>	<b>27</b>	<b>37</b>	<b>26</b>	<b>25</b>	<b>27</b>	<b>30</b>	<b>228</b>	<b>226</b>	<b>2</b>	<b>0.9%</b>	<b>6601</b>	<b>6598</b>	<b>3</b>	

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	3	0	1034
Carlton Hills	0	0	591
Chet F Harritt	0	0	587
Hill Creek	0	0	778
Prospect Ave	0	0	578
Sycamore Canyon	56	0	418
<b>Total PK/EAK</b>	<b>59</b>	<b>0</b>	

<b>Total Enrollment Including PK</b>
<b>6660</b>

## Schedule of Upcoming Events

Date	Event
May 19	Board Meeting; 7:00 p.m.
May 25	Memorial Day Holiday - Schools and Departments Closed
May 28	Salute to Excellence; 5:30 p.m. (Honoree Reception); 6:00 p.m. (Program) Carlton Oaks Country Club – Crest Room
	Budget Advisory Committee; 6:00 p.m., DO Conf. Room
June 2	Board Meeting; 7:00 p.m.
June 3	District Facilities/Safety Committee; 3:30 p.m., ERC
June 5	DELAC; 9:00 a.m., Rio Seco Library
June 16	Board Meeting; 7:00 p.m.
June 12, 15-17	Eighth Grade Promotion Ceremonies
June 17	Last Day of School for Students
June 25	Foundation Golf Classic; Carlton Oaks Country Club
July 7	Board Meeting; 7:00 p.m.
July 21	Board Meeting; 7:00 p.m.

Reports and Presentation Item B.2.

Spotlight on Learning: Student Recognitions

- Greater San Diego Science and Engineering Fair Participants
- San Diego County Spelling Bee Participants
- Outdoor Education Essay Contest Winners
- San Diego County Office of Education Excellence in Prevention Award Winners
- Junior Student 2 Student Program
- National Geographic Bee
- Achieve 3000 Award
- Greater San Diego Botball Tournament
- SeaPerch Tournament
- Kidwind Team/Robotics Club
- Spring Sprint Triathlon

Prepared by Dr. Stephanie Pierce  
May 19, 2015

**BACKGROUND:**

This evening, the Board of Education is recognizing Santee School District students who participated in County level programs: 2015 Greater San Diego County Science and Engineering Fair, San Diego County Spelling Bee, the Outdoor Education Essay Contest and the San Diego County Office of Education Excellence in Prevention Awards. The Board is also recognizing Santee School District students who participated in the National Geographic Bee, Achieve 3000, the Greater San Diego Regional Botball Tournament, SeaPerch Tournament, Kidwind Team/Robotics Club, and the Spring Sprint Triathlon.

Four student projects receiving high merit were honored on March 29, 2015 at the 2015 **Greater San Diego Science and Engineering Fair**. The list below highlights the achievements earned by these Carlton Hills students.

Ethan Ross	1st Place Award Advancement to the California State Science Fair
Caitlin Fermental	3 <sup>rd</sup> Place Award
Jacob Brittain	4 <sup>th</sup> Place Award Special Award – Torrey Pines Docent Society
Jessica Filak	4 <sup>th</sup> Place Award

In addition to the student recognition this evening, the Board of Education would also like to commend the Ms. Kathryn Ducharme for her support of student participation at the 2015 Greater San Diego County Science and Engineering Fair.

Emily Hanson, an 8<sup>th</sup> grade student from Chet F. Harritt, participated in this year's **County Spelling Bee** on March 19, 2015. The Countywide Spelling Bee is coordinated by the San Diego Union Tribune and the San Diego County Office of Education. The Board of Education also recognizes Mr. Richard Mitchell for his organization of the Chet F. Harritt Spelling Bee.

The **Outdoor Education Scholarship Contest**, funded by the William E. Van Arsdale Trust, consists of a countywide writing competition for fifth grade students. The winners each receive a scholarship to the San Diego County Office of Education Outdoor School Program. This year, Nick Deesen, a 5<sup>th</sup> grade student in Ms. Cathy Tolnay's class at Cajon Park School, and Sam Hiller, a 5<sup>th</sup> grade student in Ms. Krista Rosen's class at Pepper Drive School were two of only 15 students throughout the County named contest winners out of over 2,500 essays submitted.

The Board of Education also recognizes two 8<sup>th</sup> grade students from PRIDE Academy, Anthony Masters and Sofia Rodriguez-Osorio, and two 7<sup>th</sup> grade students from Chet F. Harritt, Savannah Lawson and Gabriella Ganir, who were honored at the San Diego County Office of Education **Excellence in Prevention Awards** dinner. These students were recognized for having demonstrated exceptional leadership qualities in the Club Live program.

The Board of Education recognizes PRIDE Academy students, Katalina Miranda and Arron Viner, and Chet F. Harritt students, Sophia Davis, Kylee Reiderer, and Brodie Snyder, for the participation in the **Junior Student 2 Student** program. These students embody what Junior Student 2 Student promotes by making both new military and civilian students to their schools feel welcome, being leaders on campus, and helping create a positive campus environment.

Each year thousands of schools in the United States participate in the **National Geographic Bee** using materials prepared by the National Geographic Society. Schools with students in grades four through eight are eligible for this entertaining and challenging test of geographic knowledge. On January 29, 2015, Chet F. Harritt students participated and 8<sup>th</sup> grader, Trevor Smith, was the Chet F. Harritt winner.

**Achieve 3000** has a weekly contest to recognize the student who earned the most points in the nation by completing lessons and Thought Questions. Cajon Park not only had one, but two students who have won this contest by earning more points in one week than any other student in the nation! Both student set a goal and persevered in achieving it. The Board of Education recognizes Andrew Petersen and John Turner for their achievement.

On March 21, 2015, Cajon Park, Carlton Oaks and PRIDE Academy students participated in the **Greater San Diego Regional Botball Tournament**. The Board of Education recognizes the following students for their outstanding achievement:

Cajon Park: Cole Evans, Quintin Myers, Jacob Mucher, Joel Oliver, Trevor Shotton, Osiris Taylor, and Andrew Whitacre

Carlton Oaks: Jennifer Brumley, Clayton Ellis, Damien Garrett, Janidu Goonatilaka, Natalie Holder, Joseph Le, Jacob McKinney, Sterling Ramsey, Madison Schumann, Phillip Thomas and Derek Tingey

PRIDE Academy: Rayleen Gonzales, Dylan Hassin, Gerardo Hernandez, Samuel Kline, Luiza Machado, Pablo Ramirez, Hannah Rogers and Arron Viner

Student teams from Chet F. Harritt and PRIDE Academy demonstrated an understanding of buoyancy and marine engineering as they constructed and equipped an underwater vehicle for remote operation. **SeaPerch** ROV's were deployed during a research development event at the Living Coast Discover Center and participated in a tournament to investigate environmental issues.

Chet F. Harritt: Hailey Alexander, Cameron Carmona, Tyler Cortese, Sophia Davis, Cora Kasinak, Gabe Marquez, Thomas Michonski, Skylar Powell, Matt Smith, and Tabatha Soverns

PRIDE Academy: Jacob Fondas-Ryan, Seth Grosch, Dylan Hassin, Merci Hassin, Kaitlyn Helbig, Sammy Higgins, Joseph Mamon, Tomas Miranda, Mathew Rogers, and Tyler Valenzuela

PRIDE Academy students Jaxson Butler, Lianna Capistrano, Arron Viner, and Phenix Watts, participated in the **Kidwind Team/Robotics Club**. These students studied the technology behind wind turbines. They researched the pros and cons of using wind energy and examined the environmental impact of various energy sources. Students applied their understanding of modern wind turbine components to build mini turbines that were fully functioning. Their wind turbines generated electricity and students learned how to use tools for measuring electric output as well as those used for wind measurement. Not only did their wind turbines work, they each had unique and creative designs.

Carlton Oaks 3<sup>rd</sup> and 4<sup>th</sup> grade students trained with Ms. Angela Panfili since February to participate in a triathlon. Sophia Bacon, Michael Bloom, Nate Buechner, Sarah Carreno, Jacob Delgallego, Elijah Eisenbach, Ally Fountain, Albert Guerra, Aydin Heth, Stasi Moller, Jayden Musbach, Abbie Oliver, and Taylor Splettstoesser practiced swimming, biking and running on the weekends. On May 3, 2015, Ms. Panfili and the students completed the **Spring Sprint Triathlon**. Carlton Oaks is proud to call them triathletes and hope they have caught the training "bug".

**Item C. PUBLIC COMMUNICATION**

*During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.*

Agenda Item C.

**Item D. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.*

Agenda Item D.

Consent Item D.1.1.  
Prepared by Cathy A. Pierce, Ed.D.  
May 19, 2015

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- May 5, 2015, regular meeting minutes
- April 27, 2015, special meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Item D.1.1.



**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

May 5, 2015  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President Burns called the meeting to order at 7:02 p.m.

Members present:

Dustin Burns, President  
Barbara Ryan, Vice President  
Elana Levens-Craig, Clerk  
Dianne El-Hajj, Member (arrived at 7:45)  
Ken Fox, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

2. President Burns invited the audience to recite the District Mission and then invited Jacob Finn, 8<sup>th</sup> grade student at Cajon Park School, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda  
President Burns announced Member El-Hajj would be arriving late. It was moved and seconded to approve the agenda.

<i>Motion:</i>	<i>Fox</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Not Present</i>
<i>Second</i>	<i>Levens-Craig</i>	<i>Ryan</i>	<i>Aye</i>	<i>Fox</i>	<i>Aye</i>
<i>Vote:</i>	<i>4-0</i>	<i>Levens-Craig</i>	<i>Aye</i>		

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**
- 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events

2. **Spotlight: Special Education Program**

Hope Michel, Director of Special Education, explained many of the students with disabilities were provided with an iPad to personalize and enhance their learning experience. Ms. Michel shared a video that demonstrated how technology is transforming the programs for students with mild to moderate disabilities.

3. **Spotlight on Education: Special Student Recognition**

Hope Michel, Director of Special Education, introduced students from the special education program to be honored for overcoming obstacles and challenges to make outstanding strides in learning:

Cajon Park: Jacob Finn  
Carlton Hills: Anthony Daggett  
Carlton Oaks: Norman Stone  
Chet F. Harritt: Karina Maxwell  
Hill Creek: Robert Buss

Pepper Drive: Ozzyonna Trickle  
PRIDE Academy: Jacob Fondas-Ryan  
Rio Seco: Lilly Collins  
Sycamore Canyon: Jasmine Lopez

**C. PUBLIC COMMUNICATION**

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. CONSENT ITEMS**

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval of Consultants and General Service Providers**
- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.6. **Adoption of Resolution No. 1415-25 Requesting Temporary Transfer of Funds**
- 2.7. **Approval of Interdistrict Attendance Agreements**
- 2.8. **Adoption of Resolutions Authorizing Specific Designated Agents**
- 2.9. **Acceptance of Pepper Drive School Joint Use Grass Field Construction Project and Approval/Ratification to File Notice of Completion**
- 2.10. **Authorization to Join the Coalition of San Diego County School Districts for Electricity Cost Reduction**
- 2.11. **Agreement with M. Grant Real Estate Inc. for Advance Deposit of Developer Fees for Residential Development**
- 2.12. **Approval of Western Environmental & Safety Technologies, Inc. for Asbestos Reporting Update in Accordance with AHERA Regulations**
- 3.1. **Approval of Extended Field Trip for Chet F. Harritt 7-8 Grade Students to the Living Coast Discovery Center in Chula Vista**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2015-16 School Year**
- 4.3. **Adoption of Resolution No. 1415-24 Endorsing World No Tobacco Day, May 31, 2015**
- 4.4. **Approval to Increase Work Hours for Identified Classified Non-Management Position**

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Not Present</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

**E. DISCUSSION AND/OR ACTION ITEMS**

President Burns invited comments from the public on any item listed under Discussion and/or Action.

**Human Resources/Pupil Services**

**1.1. Approval of New Probationary Teachers**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, acknowledged approval of six probationary status teachers to temporary teachers. President Burns went on to say this is a moment in an educator's career that deserves acknowledgement and the Board appreciates knowing that they will be doing great things for the children in the community.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Not Present</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

**1.2. Approval of Declaration of Need for Fully Qualified Educators**

Tim Larson explained this item was an annual declaration certifying that a diligent search to recruit a fully prepared teacher for the assignments(s) would be conducted and if a fully prepared teacher

is not available, the District will make a reasonable effort to recruit based on the priority requirements stated in the declaration. Member Ryan moved approval.

<b>Motion:</b>	<b>Ryan</b>	<b>Burns</b>	<u><b>Aye</b></u>	<b>El-Hajj</b>	<u><b>Not Present</b></u>
<b>Second</b>	<b>Fox</b>	<b>Ryan</b>	<u><b>Aye</b></u>	<b>Fox</b>	<u><b>Aye</b></u>
<b>Vote:</b>	<b>4-0</b>	<b>Levens-Craig</b>	<u><b>Aye</b></u>		

**Educational Services**

**2.1. Draft of the Local Control Accountability Plan Annual Update for 2015-16**

Dr. Stephanie Pierce and Karl Christensen presented a draft of the District's Local Control Accountability Plan (LCAP) annual update for 2015-16. Dr. Pierce explained the 2014-15 Adopted State Budget incorporated significant changes to the funding distribution model for K-12 school districts. Expenditure of Local Control Funding Formula (LCFF) funds is to be governed by a Local Control Accountability Plan that each school district must adopt and update annually. She shared Administration and staff have been obtaining and cataloguing input from the various stakeholder groups and assembling data to inform the District's progress on the 2014-15 LCAP. Based on the review of data and stakeholder input, Administration prepared an update for the 2015-16 LCAP. This data has been used to make adjustments to the District's LCAP Goals and Action steps for the 2015-16 LCAP. Mr. Christensen provided an overview of the Action Steps, their status as of 2014-15, estimated costs as of May 2015, and proposed changes for 2015-16. The Board asked Administration to address, in greater detail, the suggested changes to the 2015-16 LCAP based on stakeholder input.

**Business Services**

**3.1 Approval of Monthly Financial Report**

Mr. Christensen provided the financial report for cash and budget transactions through March 2015. The month of March ended with a General Fund cash balance of \$7.7 million and the District will be able to meet their financial obligations with internal cash through June 30<sup>th</sup>. Mr. Christensen mentioned the budget revisions and projected results were the same as last month. He noted, there was a recent revision adding \$1.1 million for the purchase of devices for grades 6 to 8 devices this year. He explained this has not yet been incorporated and the Change in Fund Balance will adjust to a deficit of approximately \$3.6 million with next month's report. The projected reserve percentages for the subsequent years will continue to be approximately 17% for 2015-16 and approximately 12% for 2016-17 under assumptions used at 2<sup>nd</sup> interim. He explained these assumptions will be updated with release of the May Revise around May 15<sup>th</sup> and Administration will incorporate additional revisions to the multi-year projections when the adopted budget is presented in June. Member Ryan moved approval.

<b>Motion:</b>	<b>Ryan</b>	<b>Burns</b>	<u><b>Aye</b></u>	<b>El-Hajj</b>	<u><b>Aye</b></u>
<b>Second</b>	<b>Levens-Craig</b>	<b>Ryan</b>	<u><b>Aye</b></u>	<b>Fox</b>	<u><b>Aye</b></u>
<b>Vote:</b>	<b>5-0</b>	<b>Levens-Craig</b>	<u><b>Aye</b></u>		

**3.2. Adoption of Resolution No. 1415-31, Authorization to Join National Joint Power Alliance for Procurement Purposes**

Mr. Christensen explained this item allows the District to join the National Joint Power Alliance for procuring technology equipment. There is no cost to join and the District's legal counsel has reviewed this procurement method and deemed it to be legal and appropriate. Member Ryan moved approval.

<b>Motion:</b>	<b>Ryan</b>	<b>Burns</b>	<u><b>Aye</b></u>	<b>El-Hajj</b>	<u><b>Aye</b></u>
<b>Second</b>	<b>Fox</b>	<b>Ryan</b>	<u><b>Aye</b></u>	<b>Fox</b>	<u><b>Aye</b></u>
<b>Vote:</b>	<b>5-0</b>	<b>Levens-Craig</b>	<u><b>Aye</b></u>		

**3.3. Approval to Purchase Mitel VoIP Communication Switch and VoiceMail System through NJPA Consortium Contract**

Mr. Christensen explained in March 2014, Administration brought an item to the Board to approve purchase of a JIVE Communication hosted IP voice system. Since then, Erate funding for voice communications has been changed to completely phase out over several years. Staff has

determined that a hosted system is not the best option given the potential loss of control and stability. Mr. Christensen explained the item being presented was to approve purchase of a replacement PBX phone switch using the National Joint Power Alliance procurement method. He mentioned when compared with the hosted option, this purchase will result in a lower overall cost after four years. Mr. Christensen mentioned Administration recommends approval to purchase a new system to replace the current voice systems for a one-time cost of \$296,460.

President Burns inquired if the new system had the capabilities to function during emergencies. Bernard Yeo, Director of Technology, explained the system would run on the District server and had the capabilities to function in emergencies. Member Levens-Craig inquired on staff training on the use of the new system. Mr. Yeo explained the cost included the implementation and training. Member El-Hajj moved approval.

<b>Motion:</b>	<b>El-Hajj</b>	<b>Burns</b>	<b>Aye</b>	<b>El-Hajj</b>	<b>Aye</b>
<b>Second</b>	<b>Fox</b>	<b>Ryan</b>	<b>Aye</b>	<b>Fox</b>	<b>Aye</b>
<b>Vote:</b>	<b>5-0</b>	<b>Levens-Craig</b>	<b>Aye</b>		

**Capital Improvement Program**

**4.1. Facility Funding Update and Use of Renzulli Land Sale Proceeds**

Mr. Christensen explained that at the Budget workshop, the Board requested a report on facility funding needs and a discussion of possible uses of proceeds from the Renzulli land sale. He explained that in November 2006, the District launched its Capital Improvement Program (CIP) to modernize older school facilities and improve new classrooms and learning centers. As of June 30, 2014, the District has realized, and used or committed, approximately \$120 million. In June 2015, the District will initiate construction of a new Administration/Learning Resource Center (LRC) building at Pepper Drive School. The cost of this project is currently estimated at \$3.8 million to be funded from a combination of Joint Use State Grant and proceeds from the Renzulli land sale. He explained with the completion of this CIP project, the expenditures and funding for CIP would total approximately \$123.8 million. Mr. Christensen presented the remaining uncompleted projects included in the original CIP plan and their current estimated costs:

Site	Project	Estimated Current Cost
Cajon Park	Shade Structure Replacement	\$100,000
Carlton Hills	Shade Structure Replacement	\$100,000
Chet F. Harritt	Shade Structure	\$100,000
	Construction of new 8 Classroom JH/LRC Building	\$8,500,000
Pepper Drive	Modernization of Existing Classrooms	\$8,500,000
PRIDE Academy	Construction of new 7,500 sq foot LRC building	\$3,500,000
Rio Seco	Shade Structure Replacement	\$100,000
Sycamore Canyon	Shade Structure Replacement	\$100,000
	Construction of new 7,500 sq foot LRC building	\$3,500,000
<b>Total Estimated Cost of Remaining Uncompleted CIP Projects:</b>		<b>\$24,500,000</b>

Mr. Christensen mentioned the Renzulli property was sold to M. Grant Real Estate Inc. with closing of escrow on January 30, 2015. He explained the transaction included payments of cash and execution of a Promissory Note secured by the Deed of Trust on the property. The Promissory Note has a maximum term of 12-months with built-in incentives for early payoff in the form of lower interest rates. Mr. Christensen provided an accounting of the Renzulli land sale proceeds:

Description	Amount
Sale Price	\$5,275,000
Less: Seller Escrow Costs	\$12,000
Net Sale Proceeds	\$5,263,000
Net Cash Received	\$1,493,500

Promissory Note Due January 31, 2016	\$3,769,500
Cash Committed to Pepper Drive Admin/LRC Project	\$1,493,500
Additional Amount Needed to Meet Pepper Drive Project Budget	\$518,000
Total Committed	\$2,011,500
<b>Remaining Uncommitted Renzulli Land Sale Proceeds</b>	<b>\$3,251,500</b>

Mr. Christensen explained Education Code stipules that land sale proceeds can only be used for "Capital Outlay" purchase. The District's attorney has opined that this definition would apply to new facilities, renovation of existing facilities, or purchase of equipment with a useful life of more than one year. He presented some possible uses for the remaining proceeds as follows:

Item #	Description	Estimated Cost
1	Fund shade structure replacement, w/ or w/o Solar, at Cajon Park, Carlton Hills, Chet F Harritt, Rio Seco, and Sycamore Canyon	\$500,000 - \$2,000,000 (depending on whether Solar is incorporated)
2	Fund planned renovations for Pepper Drive classrooms	\$200,000
3	Fund matching modernization funds for State Grants for Pepper Drive relocatables currently on approved but unfunded list (State Funding could come from existing State bond funds not apportioned due to other projects dropping off the list or may require State to issue new bonds in Nov 2016)	\$1,000,000
4	Deposit into Technology Reserve Fund set-aside for replacement of student IPADs and network equipment	\$720,000 (1 Year Deposit)
5	Fund construction of one of the LRC buildings at either PRIDE Academy or Sycamore Canyon	\$3,500,000
6	Hold funds on deposit to combine with future facilities revenue, such as proceeds from Santee School Site sale	\$3,251,500 (reduced if other items funded)

Member El-Hajj stressed her support for using the funds to replace the shade structures at Cajon Park, Carlton Hills, Chet F. Harritt, Rio Seco, and Sycamore Canyon. Member Fox agreed on the need to replace the shade structures. Member Ryan mentioned she supports the replacement of the shade structures. However, she would prefer to wait on the sale of Santee School site property and possibly combine the revenue. President Burns and Member Levens-Craig agreed that it was best to wait on the sale of the Santee School site.

**F. BOARD POLICIES AND BYLAWS**

**1.1. Second Reading: New Board Policy #0460, Local Control Accountability Plan**

Board Policy 0406, Local Control Accountability Plan was presented to the Board of Education for a second reading and approval. Levens-Craig moved to adopt new Board Policy 0460, Local Control Accountability Plan.

<i>Motion:</i>	<i>Levens-Craig</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Second</i>	<i>Ryan</i>	<i>Ryan</i>	<i>Aye</i>	<i>Fox</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Levens-Craig</i>	<i>Aye</i>		

**1.2. First Reading: New Board Policy #4033, Lactation Accommodation**

Board Policy 4033, Lactation Accommodation was presented to the Board of Education for a first reading. No action was taken. Board Policy 4033, Lactation Accommodation will return for a second reading and request for adoption.

**G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

President Burns made reference to the (draft) program for the Salute to Excellence event. He asked that Administration arrange student entertainment for the event. Member Levens-Craig inquired on the volunteers for each school site. It was explained the program was still in draft-mode and names were still being added.

President Burns made reference to the cancelation of the July 21, 2015 meeting of the Board of Education. Member Ryan stressed her concern on canceling the meeting. President Burns asked Administration to work on the number of items being brought forth to the subsequent meeting; and asked Administration to proceed with an item for cancellation of the July 21 meeting.

President Burns inquired on the Board's attendance to the Santee Summit on May 15. Member El-Hajj and Superintendent Pierce will be attending.

Member Levens-Craig inquired if the date had been confirmed for an expulsion hearing. President Burns asked that an email confirming the date be sent to the Board.

Member El-Hajj mentioned Linda Vail, former Executive Assistant to the Board of Education and the Superintendent, requested a celebration in honor of her retirement not be held. Discussion was held on other alternatives. Member El-Hajj reported attending the EduCamp. She mentioned the event was great and creative. Member El-Hajj mentioned attending Andrea Freedman's memorial.

Member Fox mentioned going to Hill Creek to observe the playground structure. He recommended removing the basketball backstops and moving the swing sets. President Burns asked Administration to bring a cost back to the Board for consideration.

President Burns mentioned attending Andrea Freedman's memorial. He mentioned it was great to see former District employees. Member Burns mentioned a video from one of Mrs. Freedman's former students was played during the service. The former student spoke on how Mrs. Freedman inspired her to become a teacher. Member Burns stressed the impact educators have on students.

#### **H. CLOSED SESSION**

President Burns announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association*
2. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association*
3. Conference with Real Property Negotiators (Gov't Code § 54956.8)  
*Property:*
  - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
  - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
4. Public Employee Performance Evaluation (Gov't Section § 54957)  
*Superintendent*

The Board entered closed session at 8:50 p.m.

#### **I. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:00 p.m. No action was reported.

#### **J. ADJOURNMENT**

With no further business, the regular meeting of May 5, 2015 adjourned at 10:00 p.m.

**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

April 27, 2015  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Burns called the meeting to order at 6:00 p.m.  
Members present:  
Dustin Burns, President  
Barbara Ryan, Vice President  
Elana Levens-Craig, Clerk  
Dianne El-Hajj, Member  
Ken Fox, Member  
Administration present:  
Dr. Cathy Pierce, Superintendent and Secretary to the Board

**B. PUBLIC COMMUNICATION**

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There were no comments.

**C. BOARD PROTOCOL WORKSHOP**

The Board of Education met for a team building workshop and discussed ways to enhance the effectiveness of the Governance team.

**D. ADJOURNMENT**

With no further business to be discussed, the April 27, 2015 special meeting was adjourned at 9:00 p.m.

Consent Item D.1.2.  
Prepared by Cathy A. Pierce, Ed.D.  
May 19, 2015

Approval to Cancel the July 21, 2015 Regularly  
Scheduled Meeting of the Board of Education

**BACKGROUND:**

The regular meetings of the Board of Education are scheduled for the first and third Tuesdays of each month. The regular meeting date of July 21, 2015 falls during a time when many parents and staff will be traveling. As there are no pressing District and school business needs known at this time, it is recommended that the Board cancel the scheduled meeting. Regularly scheduled meetings will be held on July 7, 2015 and August 4, 2015.

Administration does not believe cancellation of the meeting will have a negative impact on district operations and any routine business of the District will be brought to the Board at meetings directly preceding or following the July 21<sup>st</sup> meeting. Rescheduling of the meeting will be unnecessary. The cancellation of this meeting would be properly noticed at the standard locations and on the District web site.

Administration will notify the Board President for consideration if the need arises to schedule a special meeting.

**RECOMMENDATION:**

Administration recommends cancellation of the July 21, 2015 Board of Education meeting. It is determined at this time that it will be unnecessary to reschedule the meeting.

**FISCAL IMPACT:**

There would be no fiscal impact from the cancellation of the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item D.1.2.



Consent Item D.2.1. Approval/Ratification of Travel Requests  
Prepared by Karl Christensen  
May 19, 2015

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

**Staff Development**

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The estimated travel expenses are \$5,265, as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.1.

**Board Travel Report - May 19, 2015**

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Friday,	06/19/15	Barbara Ryan	Board	California Women Lead Networking Luncheon	San Diego	\$0	\$45	Board Travel	This luncheon is a networking opportunity with other elected or appointed women.
Mon-Fri,	06/22/15 - 06/26/15	Helen Rosati	Chet F. Harritt	Project Lead the Way	San Diego	\$0	\$1,567	STEAM	The Project Lead The Way institute will provide instructional strategies for STEM curricular programs.
<b>Travel Requests That Require Airfare/Trainfare, Overnight Stay, and/or Travel Outside of the State of California</b>									
Thursday,	05/07/15	John Rademaker	Maint/Operations	Bard HVAC Workshop	Cypress, CA	\$0	\$458	Maintenance/Operations	This workshop will provide hands on training covering all aspects of Bard HVAC wall mount installation.
Sun-Thurs,	06/28/15 - 07/02/15	Matt Marsman	Technology	PowerSchool University 2015	Anaheim, CA	\$0	\$3,195	Technology Communication Services	The PowerSchool University is an annual training providing instruction on the newest updates to the PowerSchool functionality.

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants  
 Prepared by Karl Christensen  
 May 19, 2015

**BACKGROUND:**

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of April 2015:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-404148 TO 12-411279	\$616,622.65
09 00	N/A	\$0.00
12 06	N/A	\$0.00
13 00	12-406066 TO 12-410738	\$3,807.18
14 00	12-408904 TO 12-409444	\$10,560.03
21 09	N/A	\$0.00
21 39 / 21 08	N/A	\$0.00
25 18	12-405114 TO 12-410739	\$15,365.30
25 38	N/A	\$0.00
35 00	N/A	\$0.00
40-00	12-407311	\$1,390.18
63 00	12-404198 TO 12-409791	\$10,153.83
		<b>\$657,899.17</b>

Student Body Warrants issued for the period of April 2015

**\$1,770.00**

Payroll Warrant #'s beginning 10-442702 through 10-442745 and 10-691964 through 10-692771 and 447792:

<u>Fund #/Name</u>		<u>Amount</u>
03 00	03 00	\$3,149,042.13
06 00	06 00	\$744,890.08
12 06	12 06	\$16,710.52
13 00	13 00	\$81,819.04
25 18	25-18	\$0.00
63 00	63 00	\$166,738.93
		<b>\$4,159,200.70</b>

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the expenditure warrants for the month of April as presented.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,818,869.87 and is disclosed above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.2.

Consent Item D.2.3. Approval/Ratification of Purchase Orders  
 Prepared by Karl Christensen  
 May 19, 2015

**BACKGROUND:**

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of April 2015:

AMOUNT	LOCATION
\$ 26,826.04	PEPPER DRIVE SCHOOL
\$ 6,157.54	CARLTON HILLS SCHOOL
\$ 4,004.46	SYCAMORE CANYON SCH
\$ 4,660.15	PROSPECT AVENUE SCH
\$ 4,264.40	CAJON PARK SCHOOL
\$ 679.81	CHET F HARRITT SCH
\$ 20,555.13	CARLTON OAKS SCHOOL
\$ 5,044.61	RIO SECO SCHOOL
\$ 9,735.73	HILL CREEK SCHOOL
\$ 152.25	SUPERINTENDENT DEPT
\$ 11,789.80	BUSINESS SERVICES
\$ 4,000.00	HUMAN RESOURCES
\$ 13,787.31	EDUCATIONAL SERVICES
\$ 8,741.38	SPECIAL EDUCATION
\$ 1,710.00	PUPIL SERVICES
\$ 8,707.06	PROJECT SAFE
\$ 1,169,794.45	TECHNOLOGY SERVICES
\$ 81,372.97	MAINTENANCE
\$ 5,873.76	TRANSPORTATION
\$ 3,364,323.63	FACILITIES MODERNIZATION
\$ 10,728.72	WAREHOUSE
\$ 4,762,909.20	<b>Total Purchase Orders – April 2015</b>

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify purchase orders #141881 through #142060 issued April 1, 2015 through April 30, 2015.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact of \$4,762,909.20 is disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.3.

## LOCATION LIST 2014-15

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket  
 A = Annual Blanket  
 L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

### Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

PURCHASE ORDER EXCEEDED BY 10%  
FOR THE MONTH OF APRIL 2015

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
140160	7/7/2014	03/06	EWING IRRIGATION PRODUCTS	075	IRRIGATION SUPPLIES	\$10,000.00
					INCREASED ANNUAL AMOUNT	\$26,000.00
					NEW TOTAL	\$36,000.00
140170	7/7/2014	03/06	G&K SERVICES	075	UNIFORMS FOR M&O & TRANSPORTATION	\$3,300.00
					INCREASED ANNUAL AMOUNT	\$500.00
					NEW TOTAL	\$3,800.00
141611	7/7/2014	03/06	JOHNSTON SUPPLY	075	HVAC SUPPLIES - DISTRICTWIDE	\$4,000.00
					INCREASED ANNUAL AMOUNT	\$1,500.00
					NEW TOTAL	\$5,500.00
	7/7/2014	03/06	VALLEY INDUSTRIAL SPECIALTIES	075	PLUMBING SUPPLIES - DISTRICTWIDE	\$2,000.00
					INCREASED ANNUAL AMOUNT	\$1,200.00
					NEW TOTAL	\$3,200.00
	8/8/2014	14-00	MERRICK & ASSOCIATES	097	MECHANICAL ENGINEERING SVCS OR D.O.	\$12,600.00
					ADDITIONAL SERVICES PROVIDED	\$3,192.35
					NEW TOTAL	\$15,792.35
	8/21/2014	03/06	SPARKLETTS (DS SERVICES)	075	DRINKING WATER FOR M&O	\$150.00
					INCREASED ANNUAL AMOUNT	\$40.00
					NEW TOTAL	\$190.00
10/15/2014	03/06		JUNIOR ACHIEVEMENT	009	FIELD TRIP ADMISSIONS	\$2,289.00
					INCREASED AMOUNT OF ATTENDEES	\$273.00
					NEW TOTAL	\$2,562.00
12/19/2014	03/06		ISQUAD REPAIRS	091	IPAD REPAIR SERVICES	\$445.00
					ADDITIONAL SERVICES PROVIDED	\$516.11
					NEW TOTAL	\$961.11
2/26/2015	03/06		LAW OFFICES OF G. MELISSA HATCH	066	LEGAL SERVICES FOR SPECIAL ED	\$20,000.00
					INCREASED ANNUAL AMOUNT	\$5,000.00
					NEW TOTAL	\$25,000.00
3/26/2015	03/06		MISSION JANITORIAL SUPPLIES	074	CUSTODIAL SUPPLIES	\$22.25
					ADDED SHIPPING CHARGES	\$6.74
					NEW TOTAL	\$28.99
4/1/2015	03/06		NEARPOD INC	071	IPOD APPS / LICENSES	\$1,800.00
					INCREASED ORDER QUANTITY	\$200.00
					NEW TOTAL	\$2,000.00



**PURCHASE ORDER LISTING - APRIL 2015  
BY SITE**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
141886	4/6/2015	3	6 TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 3,300.00	002	PEPPER DRIVE SCHOOL
141945	4/14/2015	6	NCPDF	REGISTRATION FEES	\$ 550.00	002	PEPPER DRIVE SCHOOL
141950	4/17/2015	3	VAN OMMERING DAIRY	ADMISSIONS	\$ 1,002.00	002	PEPPER DRIVE SCHOOL
141962	4/20/2015	6	DATEL SYSTEMS	iPAD KEYBOARDS - PD	\$ 4,104.00	002	PEPPER DRIVE SCHOOL
142006	4/23/2015	3	COUNTRY MEATS.COM	FUNDRAISER - PD	\$ 1,068.00	002	PEPPER DRIVE SCHOOL
142040	4/28/2015	3	AMAZON.COM	SUPPLIES	\$ 94.68	002	PEPPER DRIVE SCHOOL
142044	4/30/2015	3	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$ 714.00	002	PEPPER DRIVE SCHOOL
142050	4/30/2015	6	SEHI COMPUTER PRODUCTS INC	PROJECTORS	\$ 4,316.76	002	PEPPER DRIVE SCHOOL
142052	4/30/2015	6	SEHI COMPUTER PRODUCTS INC	COMPUTER NOTEBOOKS	\$ 11,676.60	002	PEPPER DRIVE SCHOOL
					<b>TOTAL \$</b>	<b>26,826.04</b>	<b>PEPPER DRIVE SCHOOL</b>
141892	4/6/2015	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 825.00	003	CARLTON HILLS SCHOOL
141904	4/7/2015	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 1,650.00	003	CARLTON HILLS SCHOOL
141967	4/21/2015	3	DATEL SYSTEMS	iPAD KEYBOARDS	\$ 1,969.92	003	CARLTON HILLS SCHOOL
142022	4/27/2015	3	MUSICIANSFRIEND.COM	SUPPLIES	\$ 533.52	003	CARLTON HILLS SCHOOL
142023	4/27/2015	3	AMAZON.COM	SUPPLIES	\$ 64.78	003	CARLTON HILLS SCHOOL
142024	4/27/2015	3	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 702.00	003	CARLTON HILLS SCHOOL
142060	4/30/2015	6	APPLE COMPUTER INC	iPAD	\$ 412.32	003	CARLTON HILLS SCHOOL
					<b>TOTAL \$</b>	<b>6,157.54</b>	<b>CARLTON HILLS SCHOOL</b>
141953	4/17/2015	3	EAST COUNTY SELPA	ADMISSIONS	\$ 60.00	004	SYCAMORE CANYON SCH
141954	4/17/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 90.00	004	SYCAMORE CANYON SCH
141989	4/22/2015	3	MARITIME MUSEUM ASSOCIATION	ADMISSIONS	\$ 3,020.00	004	SYCAMORE CANYON SCH
141990	4/22/2015	3	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	\$ 620.00	004	SYCAMORE CANYON SCH
141991	4/22/2015	3	POSITIVE PROMOTIONS	STAFF INCENTIVES	\$ 214.46	004	SYCAMORE CANYON SCH
					<b>TOTAL \$</b>	<b>4,004.46</b>	<b>SYCAMORE CANYON SCH</b>
141889	4/6/2015	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 2,475.00	005	PROSPECT AVENUE SCH
141961	4/20/2015	3	KWCG	EQUIPMENT REPAIRS	\$ 205.15	005	PROSPECT AVENUE SCH
141993	4/22/2015	3	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	\$ 300.00	005	PROSPECT AVENUE SCH
142011	4/23/2015	3	LIVING COAST DISCOVERY CTR	ADMISSIONS	\$ 1,080.00	005	PROSPECT AVENUE SCH
142012	4/23/2015	3	SAN DIEGO SYMPHONY	ADMISSIONS	\$ 600.00	005	PROSPECT AVENUE SCH
					<b>TOTAL \$</b>	<b>4,660.15</b>	<b>PROSPECT AVENUE SCH</b>
141893	4/6/2015	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 1,650.00	006	CAJON PARK SCHOOL
141937	4/13/2015	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 825.00	006	CAJON PARK SCHOOL
141963	4/20/2015	3	SOFTWARE HOUSE INTERNATIONAL	SOFTWARE & LICENSES	\$ 380.10	006	CAJON PARK SCHOOL
141970	4/21/2015	3	SEHI COMPUTER PRODUCTS INC	NETBOOKS	\$ 996.96	006	CAJON PARK SCHOOL
141998	4/22/2015	6	DATEL SYSTEMS	iPAD KEYBOARDS	\$ 246.24	006	CAJON PARK SCHOOL
142047	4/30/2015	3	IDENT-A-KID SERVICES OF AM	SUPPLIES	\$ 166.10	006	CAJON PARK SCHOOL
					<b>TOTAL \$</b>	<b>4,264.40</b>	<b>CAJON PARK SCHOOL</b>
141951	4/17/2015	3	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$ 390.00	007	CHET F HARRITT SCH
141964	4/20/2015	3	NEW CHILDREN'S MUSEUM	ADMISSIONS	\$ 189.00	007	CHET F HARRITT SCH
142034	4/28/2015	6	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIALS	\$ 100.81	007	CHET F HARRITT SCH

					<b>TOTAL \$</b>	<b>679.81</b>	<b>CHET F HARRITT SCH</b>
141890	4/6/2015	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	825.00 008	CARLTON OAKS SCHOOL
141891	4/6/2015	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	2,475.00 008	CARLTON OAKS SCHOOL
141987	4/21/2015	3	DATEL SYSTEMS	iPAD KEYBOARDS	\$	5,335.20 008	CARLTON OAKS SCHOOL
141992	4/22/2015	3	DISNEY DESTINATIONS, LLC	ADMISSIONS	\$	8,305.00 008	CARLTON OAKS SCHOOL
142013	4/23/2015	3	AQUATICA SAN DIEGO GRP PROG.	ADMISSIONS	\$	2,688.00 008	CARLTON OAKS SCHOOL
142020	4/27/2015	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	825.00 008	CARLTON OAKS SCHOOL
142025	4/27/2015	3	SCHOOL NURSE SUPPLY INC	HEALTH OFFICE SUPPLIES	\$	101.93 008	CARLTON OAKS SCHOOL
				<b>TOTAL \$</b>		<b>20,555.13</b>	<b>CARLTON OAKS SCHOOL</b>
141885	4/6/2015	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	825.00 009	RIO SECO SCHOOL
141935	4/13/2015	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	825.00 009	RIO SECO SCHOOL
141955	4/20/2015	3	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$	924.00 009	RIO SECO SCHOOL
141979	4/21/2015	3	JOSTENS	YEARBOOKS - RS	\$	280.13 009	RIO SECO SCHOOL
142019	4/24/2015	3	ZOOLOGICAL SOCIETY OF	ADMISSIONS	\$	800.00 009	RIO SECO SCHOOL
142043	4/30/2015	3	UNITED HEALTH SUPPLIES	HEALTH OFFICE SUPPLIES	\$	35.53 009	RIO SECO SCHOOL
142045	4/30/2015	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	130.95 009	RIO SECO SCHOOL
142046	4/30/2015	3	SMITH RANCH	ADMISSIONS	\$	1,224.00 009	RIO SECO SCHOOL
				<b>TOTAL \$</b>		<b>5,044.61</b>	<b>RIO SECO SCHOOL</b>
141902	4/7/2015	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	825.00 010	HILL CREEK SCHOOL
141903	4/7/2015	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	825.00 010	HILL CREEK SCHOOL
141946	4/14/2015	3	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIALS	\$	43.04 010	HILL CREEK SCHOOL
141966	4/20/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$	6,254.59 010	HILL CREEK SCHOOL
141968	4/21/2015	3	SEHI COMPUTER PRODUCTS INC	COMPUTER NOTEBOOKS	\$	778.44 010	HILL CREEK SCHOOL
142037	4/28/2015	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	825.00 010	HILL CREEK SCHOOL
142059	4/30/2015	3	DELL MARKETING L.P.	TONER CARTRIDGE	\$	184.66 010	HILL CREEK SCHOOL
				<b>TOTAL \$</b>		<b>9,735.73</b>	<b>HILL CREEK SCHOOL</b>
141936	4/13/2015	3	COSTCO	SUPPLIES	\$	152.25 062	SUPERINTENDENT DEPT
				<b>TOTAL \$</b>		<b>152.25</b>	<b>SUPERINTENDENT DEPT</b>
141894	4/7/2015	3	CALSTRS - CENTRAL SERVICES	EXCESS SICK LEAVE	\$	1,162.81 064	BUSINESS SERVICES
141898	4/7/2015	3	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES - ALL SITES	\$	2,181.76 064	BUSINESS SERVICES
141899	4/7/2015	3	6 OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	\$	5,312.83 064	BUSINESS SERVICES
141900	4/7/2015	63	OFFICE DEPOT INC	OFFICE SUPPLIES - PROJECT SAFE	\$	341.74 064	BUSINESS SERVICES
141928	4/10/2015	6	ADVANCE COMMUNICATIONS CABLING	AV CABLING REPL. - CP RM 29/37	\$	1,850.00 064	BUSINESS SERVICES
142003	4/23/2015	3	6 BEARCOM WIRELESS	FCC LICENSE - DISTRICTWIDE	\$	702.00 064	BUSINESS SERVICES
142039	4/28/2015	3	PITNEY BOWES	DISTRICT MAIL SUPPLIES	\$	183.59 064	BUSINESS SERVICES
142048	4/30/2015	3	PITNEY BOWES	SUPPLIES FOR DISTRICT MAIL	\$	55.07 064	BUSINESS SERVICES
				<b>TOTAL \$</b>		<b>11,789.80</b>	<b>BUSINESS SERVICES</b>
141947	4/14/2015	3	DISCOVERY BENEFITS	COBRA BENEFITS PAYMENTS	\$	4,000.00 065	HUMAN RESOURCES
				<b>TOTAL \$</b>		<b>4,000.00</b>	<b>HUMAN RESOURCES</b>
141881	4/1/2015	3	GSDRA	REGISTRATION FEES	\$	90.00 066	EDUCATIONAL SERVICES
141884	4/1/2015	3	NEARPOD INC	iPOD APPS	\$	1,800.00 066	EDUCATIONAL SERVICES
141929	4/10/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	495.00 066	EDUCATIONAL SERVICES
142004	4/23/2015	3	SUPERINTENDENT OF SCHOOLS	MEMBERSHIP DUES - 15/16 FY	\$	5,650.20 066	EDUCATIONAL SERVICES
142007	4/23/2015	12	6 PLAY WITH A PURPOSE	CLASSROOM MATERIALS	\$	2,963.56 066	EDUCATIONAL SERVICES

142008	4/23/2015	12	6 BEYOND PLAY LLC	CLASSROOM MATERIALS	\$	297.23	066	EDUCATIONAL SERVICES
142009	4/23/2015	12	6 NASCO MODESTO	CLASSROOM MATERIALS	\$	2,491.32	066	EDUCATIONAL SERVICES
					<b>TOTAL \$</b>	<b>13,787.31</b>		<b>EDUCATIONAL SERVICES</b>
141907	4/7/2015	6	CDW GOVERNMENT INC	iPAD MINI CASE	\$	41.74	067	SPECIAL EDUCATION
141923	4/9/2015	6	APPLE COMPUTER INC	iPAD MINI	\$	304.32	067	SPECIAL EDUCATION
141944	4/14/2015	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	60.00	067	SPECIAL EDUCATION
141949	4/17/2015	6	LAW OFFICES OF SCHWARTZ &	SETTLEMENT	\$	6,000.00	067	SPECIAL EDUCATION
141969	4/21/2015	6	SEHI COMPUTER PRODUCTS INC	COMPUTER NOTEBOOKS	\$	2,335.32	067	SPECIAL EDUCATION
					<b>TOTAL \$</b>	<b>8,741.38</b>		<b>SPECIAL EDUCATION</b>
142036	4/28/2015	3	6 SUPERINTENDENT OF SCHOOLS	ADMISSIONS	\$	1,710.00	070	PUPIL SERVICES
					<b>TOTAL \$</b>	<b>1,710.00</b>		<b>PUPIL SERVICES</b>
141887	4/6/2015	63	BECKER & MAYER!	MATERIALS FOR CR ACTIVITY	\$	820.00	072	PROJECT SAFE
141888	4/6/2015	6	BECKER & MAYER!	MATERIALS FOR CR ACTIVITY	\$	410.00	072	PROJECT SAFE
141895	4/7/2015	6	LAKESHORE LEARNING MATERIALS	SUPPLIES	\$	644.76	072	PROJECT SAFE
141901	4/7/2015	6	SMART & FINAL	SUPPLIES - ASES	\$	9.49	072	PROJECT SAFE
141924	4/9/2015	63	DELL MARKETING L.P.	PRINTER	\$	300.87	072	PROJECT SAFE
141941	4/14/2015	63	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR YALE PRESCHOOL	\$	282.73	072	PROJECT SAFE
141942	4/14/2015	63	JOSH LONDON PRODUCTIONS	SUMMER PROGRAM - PRSFT	\$	500.00	072	PROJECT SAFE
141952	4/17/2015	63	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	\$	118.21	072	PROJECT SAFE
141957	4/20/2015	63	DEPARTMENT OF SOCIAL SERVICES	YALE PRESCHOOL LICENSING FEES	\$	484.00	072	PROJECT SAFE
141965	4/20/2015	6	COAST 2 COAST COACHING	ASES ACTIVITY	\$	2,200.00	072	PROJECT SAFE
141978	4/21/2015	63	BEST BUBBLE PARTIES	OOST SUMMER PROGRAM	\$	455.00	072	PROJECT SAFE
142000	4/23/2015	63	AMERICAN EXPRESS	SUPPLIES FOR PROJ. SAFE	\$	2,098.14	072	PROJECT SAFE
142001	4/23/2015	6	AMERICAN EXPRESS	SUPPLIES FOR ASES	\$	72.96	072	PROJECT SAFE
142010	4/23/2015	63	SMART & FINAL	SUPPLIES FOR PROJECT SAFE-CH	\$	100.00	072	PROJECT SAFE
142016	4/24/2015	63	S&S WORLDWIDE	SUPPLIES FOR PROJ. SAFE	\$	125.58	072	PROJECT SAFE
142017	4/24/2015	63	S&S WORLDWIDE	MEMBERSHIP	\$	85.32	072	PROJECT SAFE
					<b>TOTAL \$</b>	<b>8,707.06</b>		<b>PROJECT SAFE</b>
141908	4/7/2015	3	CDW GOVERNMENT INC	KEYBOARDS & ACCESSORIES	\$	114.75	073	TECHNOLOGY SERVICES
141909	4/7/2015	3	INSIGHT INVESTMENTS	COMPUTER	\$	284.04	073	TECHNOLOGY SERVICES
141912	4/8/2015	3	IENGAGE MOBILITY, LLC	iPAD INVENTORY SOFTWARE	\$	20,000.00	073	TECHNOLOGY SERVICES
141926	4/9/2015	3	BARCODES LLC	BARCODE SUPPLIES	\$	2,173.16	073	TECHNOLOGY SERVICES
142014	4/23/2015	3	NVLS PROFESSIONAL SERVICES LLC	E-RATE SERVICES	\$	6,000.00	073	TECHNOLOGY SERVICES
142051	4/30/2015	3	APPLE INC	iPADs	\$	941,692.50	073	TECHNOLOGY SERVICES
142053	4/30/2015	3	LIGHTSPEED SYSTEMS, INC	SOFTWARE LICENSES FOR DISTRICT	\$	27,000.00	073	TECHNOLOGY SERVICES
142054	4/30/2015	3	UZIBULL	iPAD CASES	\$	80,190.00	073	TECHNOLOGY SERVICES
142055	4/30/2015	3	DATTEL SYSTEMS	iPAD KEYBOARDS	\$	92,340.00	073	TECHNOLOGY SERVICES
					<b>TOTAL \$</b>	<b>1,169,794.45</b>		<b>TECHNOLOGY SERVICES</b>
141882	4/1/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	ON-SITE FENCE REPAIRS - PD	\$	85.24	075	MAINTENANCE
141883	4/1/2015	3	CALIFORNIA ELECTRIC SUPPLY	SUPPLIES FOR iPAD STATIONS	\$	108.73	075	MAINTENANCE
141896	4/7/2015	6	DIXIELINE LUMBER COMPANY	SUPPLIES	\$	135.77	075	MAINTENANCE
141905	4/7/2015	3	LAKESIDE EQUIPMENT SALES AND	EQUIPMENT RENTAL	\$	279.30	075	MAINTENANCE
141906	4/7/2015	3	LOWE'S STORE #1661	SUPPLIES FOR PD RMS 17-18	\$	82.75	075	MAINTENANCE
141911	4/7/2015	3	FERGUSON ENTERPRISES INC	SUPPLIES FOR PD RMS 17-18	\$	112.43	075	MAINTENANCE

141913	4/8/2015	3	HAWTHORNE MACHINERY CO	EQUIPMENT RENTAL - RS	\$	621.10	075	MAINTENANCE
141914	4/8/2015	25 18	DUNN EDWARDS CORPORATION	PD LRC TEMP. OFFICES REPAIRS	\$	41.69	075	MAINTENANCE
141915	4/8/2015	25 18	FERGUSON ENTERPRISES INC	PD LRC TEMP. OFFICE REMODEL	\$	265.51	075	MAINTENANCE
141916	4/8/2015	25 18	FERGUSON ENTERPRISES INC	PD LRC TEMP. OFFICE RENOVATION	\$	209.60	075	MAINTENANCE
141917	4/8/2015	25 18	DUNN EDWARDS CORPORATION	PD LRC TEMP. OFFICES REMODEL	\$	50.34	075	MAINTENANCE
141925	4/9/2015	3	DELL MARKETING L.P.	PRINTER	\$	236.36	075	MAINTENANCE
141927	4/10/2015	3	CALIFORNIA ELECTRIC SUPPLY	SUPPLIES FOR PD (RM 17)	\$	76.14	075	MAINTENANCE
141930	4/10/2015	6	SAFE-T-LITE	SIGNS SUPPLIES - CH & CP	\$	222.36	075	MAINTENANCE
141931	4/10/2015	6	RAYO WHOLESALE INC	SUPPLIES	\$	37.07	075	MAINTENANCE
141932	4/10/2015	6	MASON'S SAW & LAWNMOWER	SUPPLIES	\$	531.19	075	MAINTENANCE
141933	4/13/2015	3	PORTABLE STORAGE CORP	STORAGE MOVES	\$	450.00	075	MAINTENANCE
141943	4/14/2015	3	NATIONAL SYNTHETIC TURF CORP	TURF AT HILL CREEK	\$	4,035.78	075	MAINTENANCE
141948	4/17/2015	3	RAYO WHOLESALE INC	FLOORING AT PD - RMS 17-18	\$	88.56	075	MAINTENANCE
141958	4/20/2015	6	SAFE-T-LITE	SIGNS SUPPLIES - CNS	\$	228.90	075	MAINTENANCE
141959	4/20/2015	3	RCP BLOCK & BRICK INC	GROUNDS SUPPLIES - HC KDGRTN	\$	521.86	075	MAINTENANCE
141960	4/20/2015	3	PD PLAY	MATERIALS & INSTALL - SC	\$	9,540.00	075	MAINTENANCE
141971	4/21/2015	25 18	WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SAMPLING - PD RESTROOM	\$	425.00	075	MAINTENANCE
141972	4/21/2015	6	WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SAMPLING/PD CUST CLOSET	\$	765.00	075	MAINTENANCE
141973	4/21/2015	3	GREENBRIER LAWN & TREE EXPERT	TREE/SHRUB TRIMMING	\$	2,475.00	075	MAINTENANCE
141974	4/21/2015	6	ONESOURCE DISTRIBUTORS	BREAKERS - CO RESTROOMS	\$	734.40	075	MAINTENANCE
141975	4/21/2015	6	ONESOURCE DISTRIBUTORS	ELECTRICAL SUPPLIES	\$	71.37	075	MAINTENANCE
141976	4/21/2015	3	ONESOURCE DISTRIBUTORS	iPAD STATION SUPPLIES	\$	137.91	075	MAINTENANCE
141977	4/21/2015	14	TRANE U.S. INC.	HVAC REPAIRS - PD	\$	966.68	075	MAINTENANCE
141988	4/21/2015	6	ONESOURCE DISTRIBUTORS	ELECTRICAL SUPPLIES - STOCK	\$	187.34	075	MAINTENANCE
141994	4/22/2015	3	KRC ROCK INC	ARTIFICIAL TURF - HC KNDRGRTN	\$	57.50	075	MAINTENANCE
141995	4/22/2015	3	KNIFFING'S DISCOUNT NURSERIES	ARTIVICAIL TURF - HC KNDRGRTN	\$	999.00	075	MAINTENANCE
141996	4/22/2015	3	PD PLAY	GROUND MATERIALS - CP	\$	9,540.00	075	MAINTENANCE
141997	4/22/2015	14	J P WITHEROW ROOFING COMPANY	ROOF REPAIRS - PD	\$	3,881.00	075	MAINTENANCE
142005	4/23/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	LANDSCAPING - PD	\$	264.73	075	MAINTENANCE
142015	4/23/2015	3	BLUE PACIFIC ENGINEERING	LOWER FIELD WATER EXT. - PD	\$	12,617.40	075	MAINTENANCE
142018	4/24/2015	6	DAVE BANG ASSOCIATES INC	SHADE/CANOPY SUPPLIES - PA	\$	2,985.52	075	MAINTENANCE
142021	4/27/2015	3	PD PLAY	WOOD CHIPS, SUP'S & INSTAL - C	\$	6,360.00	075	MAINTENANCE
142026	4/27/2015	3	KRC ROCK INC	HC KDRGRTN GROUNDS SUPPLIES	\$	24.65	075	MAINTENANCE
142027	4/27/2015	6	HOME DEPOT COMMERCIAL ACCOUNT	TEMP FENCE - JT. USE FIELD - P	\$	373.03	075	MAINTENANCE
142028	4/27/2015	25 18	HOME DEPOT COMMERCIAL ACCOUNT	LRC-ADMIN TEMP OFFICE - PD	\$	30.24	075	MAINTENANCE
142029	4/27/2015	3	PD PLAY	WOOD CHIPS SUP'S & INSTALL-CFH	\$	3,180.00	075	MAINTENANCE
142030	4/27/2015	3	PD PLAY	WOOD CHIPS SUP'S & INSTALL-RS	\$	3,180.00	075	MAINTENANCE
142031	4/27/2015	3	PD PLAY	WOOD CHIPS SUP'S & INSTALL-PA	\$	3,180.00	075	MAINTENANCE
142032	4/28/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR RM 17 - PD	\$	134.76	075	MAINTENANCE
142033	4/28/2015	25 18	HOME DEPOT COMMERCIAL ACCOUNT	LRC/ADMIN TEMP OFFICES - PD	\$	45.30	075	MAINTENANCE
142035	4/28/2015	3	LAKESIDE LAND COMPANY	GROUNDS SUPPLIES - HC	\$	839.81	075	MAINTENANCE
142041	4/28/2015	3	LAKESIDE LAND COMPANY	GROUNDS SUPPLIES - HC	\$	198.38	075	MAINTENANCE
142042	4/28/2015	3	LAKESIDE LAND COMPANY	GROUNDS SUPPLIES - HC	\$	76.01	075	MAINTENANCE
142049	4/30/2015	3	LAKESIDE EQUIPMENT SALES AND	GROUNDS EQUIPMENT RENTALS	\$	177.84	075	MAINTENANCE

142056	4/30/2015	3	LAKESIDE EQUIPMENT SALES AND	GROUNDS EQUIPMENT RENTAL	\$	174.42	075	MAINTENANCE
142057	4/30/2015	14	MILLER PAVING CORPORATION	ASPHALT REPAIRS UPPER FIELD	\$	9,330.00	075	MAINTENANCE
				<b>TOTAL</b>	<b>\$</b>	<b>81,372.97</b>		<b>MAINTENANCE</b>
141918	4/8/2015	6	AUTO ZONE	PARTS/REPAIRS - M&O VEHICLES	\$	281.89	076	TRANSPORTATION
141919	4/8/2015	3	EAST COUNTY TRANSMISSIONS	BUS REPAIRS & MAINTENANCE	\$	2,691.99	076	TRANSPORTATION
141920	4/8/2015	3	CREATIVE BUS SALES INC	BUS REPAIRS & MAINTENANCE	\$	32.58	076	TRANSPORTATION
141921	4/8/2015	3	KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$	1,238.88	076	TRANSPORTATION
141922	4/9/2015	3	6 THE SOCO GROUP INC	OIL FOR VEHICLES	\$	1,628.42	076	TRANSPORTATION
				<b>TOTAL</b>	<b>\$</b>	<b>5,873.76</b>		<b>TRANSPORTATION</b>
141897	4/7/2015	25	18 SAN DIEGO DAILY TRANSCRIPT	RFP/Q AD FOR IOR SVCS	\$	316.48	077	FACILITIES MODERNIZATION
141934	4/13/2015	3	ADVANCE COMMUNICATIONS CABLING	CABLING AT PD	\$	11,340.00	077	FACILITIES MODERNIZATION
141938	4/14/2015	25	18 DEPARTMENT OF GENERAL SERVICES	PLAN CK FEES - CFH BALL FIELDS	\$	26.97	077	FACILITIES MODERNIZATION
141939	4/14/2015	25	18 DEPARTMENT OF GENERAL SERVICES	DSA PLAN CK FEES-CFH SNACK BAR	\$	569.50	077	FACILITIES MODERNIZATION
141940	4/14/2015	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT DELIVERY	\$	45.93	077	FACILITIES MODERNIZATION
141956	4/20/2015	25	18 LAURA D ROMANO	LEGAL SERVICES - PD LRC/ADMIN	\$	393.75	077	FACILITIES MODERNIZATION
141999	4/23/2015	35	BALFOUR BEATTY CONSTRUCTION.	MAIN CONSTR. CONTRACTOR - PD	\$	3,345,691.00	077	FACILITIES MODERNIZATION
142002	4/23/2015	25	18 HANOVER INSURANCE GROUP	BUILDER'S RISK - PD LRC/ADMIN	\$	5,940.00	077	FACILITIES MODERNIZATION
				<b>TOTAL</b>	<b>\$</b>	<b>3,364,323.63</b>		<b>FACILITIES MODERNIZATION</b>
141910	4/7/2015	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	339.66	078	WAREHOUSE
141980	4/21/2015	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	6,565.86	078	WAREHOUSE
141981	4/21/2015	3	US GAMES	STORES SUPPLIES	\$	69.47	078	WAREHOUSE
141982	4/21/2015	3	RANCHO JANITORIAL SUPPLIES	STORES SUPPLIES	\$	2,689.20	078	WAREHOUSE
141983	4/21/2015	3	UNITED HEALTH SUPPLIES	STORES SUPPLIES	\$	153.96	078	WAREHOUSE
141984	4/21/2015	3	MAINTEX INC	STORES SUPPLIES	\$	303.26	078	WAREHOUSE
141985	4/21/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	331.78	078	WAREHOUSE
141986	4/21/2015	3	OFFICE DEPOT INC	STORES SUPPLIES	\$	81.00	078	WAREHOUSE
142038	4/28/2015	3	MAINTEX INC	STORES SUPPLIES	\$	139.45	078	WAREHOUSE
142058	4/30/2015	3	OFFICE DEPOT INC	STORES SUPPLIES	\$	55.08	078	WAREHOUSE
				<b>TOTAL</b>	<b>\$</b>	<b>10,728.72</b>		<b>WAREHOUSE</b>
						\$ 4,762,909.20		

Consent Item D.2.4. Approval/Ratification of Revolving Cash Report  
Prepared by Karl Christensen  
May 19, 2015

**BACKGROUND:**

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

**RECOMMENDATION:**

Administration recommends approval of checks #22376 through #22377 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is \$499.55 as disclosed on the following report.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.4.

SANTEE SCHOOL DISTRICT  
 REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
04/29/15	22376	Board of Equalization	Exempt Bus Operator Diesel Fuel Tax	39.64
04/29/15	22377	Board of Equalization	Rio Seco Fund Raiser - Sales/Use Tax Due	457.68
Total Checks Written				\$497.32
4/30/2015	Bank Fee - April, 2015			\$2.23
Total to be Reimbursed				\$499.55

Consent Item D.2.5 Acceptance of Donations  
 Prepared by Karl Christensen  
 May 19, 2015

**BACKGROUND:**

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support Sixth Grade Camp and Field Trips	\$831.00	Box Tops for Education	Carlton Hills School
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$1,274.40	Box Tops for Education	Carlton Oaks School
<b>TOTAL DONATIONS RECEIVED</b>	<b>\$2,105.40</b>		

**RECOMMENDATION:**

It is recommended that the Board of Education accept the donations listed above for the District and authorize staff to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

**Educational Achievement**

- Assure the highest level of educational achievement for all students.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The donations above are valued at \$2,105.40.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.5.



Consent Item D.2.6.  
Prepared by Karl Christensen  
May 19, 2015

Approval of Transportation Agreements with the  
Boys & Girls Club of East County, and the City  
Of Santee

**BACKGROUND:**

Santee School District has worked with the City of Santee and the Boys and Girls Club to provide transportation services for the Santee Teen Center and the Boys and Girls Club Santee facility.

The Santee Teen Center is a valuable place to engage teenage children in a positive environment. The District and the City are mutually interested in and concerned with the provision of adequate transportation services from schools to the Santee Teen Center. At its November 21, 2006 meeting, the Board of Education approved a Transportation Services Agreement and began providing transportation services in February 2007. Renewal requests have been approved each fiscal year since that time. Administration has received a renewal request for the transportation services agreement from the City of Santee for the 2014-15 year.

Due to the increase in fuel costs over the past year, the Santee Teen Center will pay the District \$11.55 per student, per week (an increase of 5% from the previous amount of \$11.00). They will also pay for field trips at \$31.00 per hour plus \$4.50 per mile.

The Boys and Girls Club is a community organization that was founded in 1960 that operates a program for kids in East County serving Lakeside, El Cajon, and Santee. Since September 2007, the District has provided transportation services to the Boys and Girls Club Santee facility. In return for the transportation after school to the Boys and Girls Club facility, students are charged a small fee and the District receives fees for this service.

Due to the increase in fuel costs over the past year, the Boys & Girls Club will pay the District \$11.55 per student, per week (an increase of 5% from the previous amount of \$11.00), for afterschool transportation to the Boys and Girls Club. They will also pay for field trips at \$31.00 per hour plus \$4.50 per mile. The Agreement also includes rates for the subsequent two years using a 5% annual escalator.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the transportation agreements to increase fees for District-provided transportation services to the Santee Teen Center and the Boys and Girls Club Santee facility. All other terms of the agreements remain in place.

This recommendation supports the following District goals:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is estimated at \$90,000 in revenue. Actual revenue generated by the District will be determined by the number of students participating and the number of trips scheduled.

**STUDENT ACHIEVEMENT IMPACT:**

This is a safety item. Safe environments foster student character and personal well-being which could impact student achievement in a positive manner.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.6.

**TRANSPORTATION SERVICES BETWEEN THE  
SANTEE SCHOOL DISTRICT AND THE BOYS & GIRLS  
CLUB OF EAST COUNTY**

**AGREEMENT**

THIS AGREEMENT entered into between the Santee School District of Santee, California, hereinafter called "District" and the Boys & Girls Club of East County of San Diego, California, hereinafter called "Boys & Girls Club."

**WITNESSETH**

**WHEREAS**, the District and Boys & Girls Club are mutually interested in and concerned with the provision of adequate transportation services, and

**WHEREAS**, the District has personnel, equipment, and other required facilities under its jurisdiction suitable for transportation services within their resources,

**NOW THEREFORE**, it is hereby mutually agreed as follows:

**A. INSURANCE AND INDEMNITY:**

The District shall provide proof of Comprehensive General Liability and Commercial Automobile Liability at a limit of \$1,000,000 per occurrence. The District will name Boys & Girls Club as an additional insured, for the term of the agreement.

**B. DISPUTE RESOLUTION:**

Any disputes concerning terms and conditions of this Agreement of performance thereunder shall be settled by mutual desire of both parties, through amicable negotiations within ninety (90) days. In the event that amicable negotiation does not produce mutually agreeable results, the parties agree to submit the dispute to arbitration. The arbitrator will be selected by mutual agreement within thirty (30) days of written request for arbitration by either party. If there is no agreement, an arbitrator will be selected under the rules of the American Arbitration Association, upon written request of either party.

**C. TERMS AND CONDITIONS REGARDING TRANSPORTATION SERVICES FOR BOYS & GIRLS CLUB:**

1. The District shall provide transportation each school day to the Boys & Girls Club, in accordance with applicable State Laws and Regulation,

- a. Boys & Girls Club has the responsibility to notify the District Transportation Department of all changes and/or cancellation of transportation services.

Debbie Griffin, Director  
 Transportation Department  
 Santee School District  
 9625 Cuyamaca Street  
 Santee, CA 92071

- b. The District shall provide transportation to the Boys & Girls Club, located at, Santee, from the following school sites. Scheduled pick-up times will be set in July for the upcoming school year. The Boys & Girls Club will be notified of any time changes twenty-four (24) hours prior to the change.

Cajon Park	Carlton Hills	Carlton Oaks
Chet F Harritt	Hill Creek	Pepper Drive
Prospect Avenue	Rio Seco	Sycamore Canyon

- c. The District shall provide transportation to field trip locations within County boundaries and locations mutually agreed to by the District and Boys & Girls Club.

- 2. The District shall submit to the Boys & Girls Club, a bill for the transportation service on a monthly basis.

Accounts Payable  
 Boys & Girls Club  
 Of East County

- 3. Boys & Girls Club shall pay the District on a monthly basis in the following amount per student per week:

\$11.55	July 1, 2015-June 30, 2016
\$12.13	July 1, 2016-June 30, 2017
\$12.73	July 1, 2017-June 30, 2018

The Boys & Girls club shall provide the District with a monthly roster of students eligible to utilize the transportation program by the 15<sup>th</sup> of each month for the next month.

The District shall provide the Boys & Girls Club with an invoice based on the roster submitted by the Boys & Girls Club.

Boys & Girls Club shall pay the District on a per trip basis for field trips. Each trip will be at a mutually agreed upon cost not to exceed the published field trip price.

The Boys & Girls Club shall submit payment to the District within 15 business days after receipt of the invoice.

4. Boys & Girls Club shall be responsible for the following:
  - a. Providing to the District a monthly roster of students participating in the program.
  - b. Bus pass for the students participating in this program.
  - c. Students participating in this program are subject to the Bus Rules and Regulations (see attached B) while riding the bus.

**D. GENERAL PROVISIONS:**

This Agreement may be modified by the parties at any time by written agreement, executed by an authorized agent of each party. It is understood that all fees for service included in this agreement may be adjusted annually for inflation utilizing this process.

The employees of the District are not the employees of the Boys & Girls Club. The term of this agreement shall be from **July 1, 2015 through June 30, 2018**; however, either party may terminate the same at any time upon thirty (30) days notice in writing.

**Boys & Girls Club of East County**  
by [Signature]  
Chief Executive Officer

Approved by BGLEL  
On the 24 day of APRIL 2015.

**Santee School District**  
by \_\_\_\_\_  
Assistant Superintendent  
Business Services

Approved by the Board of Education  
On the \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Santee School District  
9625 Cuyamaca Street  
Santee, CA 92071-2674

**TRANSPORTATION SERVICES BETWEEN THE  
SANTEE SCHOOL DISTRICT AND THE CITY OF SANTEE**

**AGREEMENT**

THIS AGREEMENT is entered into between the Santee School District of Santee, California, hereinafter called "District" and the City of Santee, California, hereinafter called "City."

**WITNESSETH**

**WHEREAS**, the District and the City are mutually interested in and concerned with the provision of adequate transportation services from schools to the Santee Teen Center, and

**WHEREAS**, the District and the City are mutually interested in providing transportation services for Santee recreation programs, and

**WHEREAS**, the District has personnel, equipment, and other required facilities under its jurisdiction suitable for transportation services within their resources,

**NOW THEREFORE**, it is hereby mutually agreed as follows:

**A. INSURANCE AND INDEMNITY:**

1. Insurance Required. The District shall take out and maintain, during the performance of all terms of this Agreement, the following types and amounts of insurance. The term "insurance" shall be understood and agreed to include any self insurance provided to the District as a member of the San Diego County Schools Risk Management Joint Powers Authority as an authorized self-insurer.

- a. Commercial General Liability insurance with limits no less than \$2,000,000 per occurrence / \$2,000,000 aggregate, for bodily injury, personal injury, and property damage;
- b. Commercial Automobile Liability insurance (any auto) with limits of \$1,000,000 per accident for bodily injury and property damage;
- c. Employer's Liability insurance with limits of \$1,000,000 per accident for injury or disease; and
- d. Workers' Compensation insurance as required by the State of California.

2. Evidence of Insurance. The District shall file with the City evidence of insurance certifying coverage as required above. Such evidence shall include original copies of acceptable additional insured endorsements, and a Certificate of Insurance (most recent version of Acord Form 25 or equivalent). All evidence of insurance shall be signed by a properly authorized officer, agent or qualified representative of the self-insured and/or insurer and shall certify the District as a named insured, and the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

3. Policy Provisions.

- a. The District will name the City and all of its officers, employees, volunteers, and agents as additional insured on all automobile liability policies required to meet the limits stated in section A.1. above, for the term of the agreement. As an additional insured, the City shall be expressly endorsed onto the policy as a cancellation notice recipient such that the City shall receive a copy of any cancellation notice in the event a policy is cancelled.
- b. Automobile Liability insurance policies shall contain a provision stating that the District's policies are primary insurance and that the insurance of the City or any named additional insureds shall not be called upon to contribute to any loss

4. Indemnity. The District shall indemnify, defend, and hold harmless the City, its officers, employees, volunteers, and agents against any and all claims, damages, liability, loss or injury to persons and property, cost or expenses, including attorney fees, resulting from the willful acts or sole negligence of the District or its officers, employees, or agents. This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by the District.

5. District Liability. The District's liability for Transportation services shall begin upon entry to District vehicles and end upon exit from District vehicles.

B. DISPUTE RESOLUTION:

Any disputes concerning terms and conditions of this Agreement or performance thereunder shall be settled by mutual desire of both parties, through amicable negotiations within ninety (90) days. In the event that amicable negotiation does not produce mutually agreeable results, the parties agree to submit the dispute to nonbinding arbitration. The arbitrator will be selected by mutual agreement within thirty (30) days of written request for arbitration by either party. If there is no agreement, an arbitrator will be selected under the rules of the American Arbitration Association, upon written request of either party.

C. TERMS AND CONDITIONS REGARDING TRANSPORTATION SERVICES FOR THE CITY OF SANTEE:

1. The District shall provide transportation to the City of Santee as provided on Attachments A and B, in accordance with applicable State Laws and Regulation.
  - a. City shall provide District with reasonable prior notice of any change in the City's needs for transportation services under this Agreement, including any change in scheduling or pick-up locations. Notice shall be provided to:

Debbie Griffin, Director  
Transportation Department.  
Santee School District  
9625 Cuyamaca Street  
Santee, CA 92071

District shall make reasonable efforts to accommodate changes in the City's needs once it receives notice pursuant to this Subsection. Cancellation of transportation services may be effected according to Subsection D of this Agreement.

- b. The District shall provide transportation to locations within County boundaries and locations mutually agreed to by the District and City.
2. The District shall submit to the City, a bill for the transportation service on a monthly basis.

Accounts Payable  
City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071

3. The City shall pay the District on a monthly basis as follows:

**Teen Center:**

**\$11.55 per student per week.** The City shall provide the District with a weekly roster of students eligible to utilize the transportation program. The deadline for the City to submit weekly roster to the District will be agreed upon by both parties. The District shall provide the City with an invoice based on the roster submitted by the City.

**Recreation Programs:**

City shall pay the District on a per trip basis for field trips. Each trip will be at a mutually agreed upon cost not to exceed the published field trip price per Attachment D. The City shall submit payment to the District within 15 business days after receipt of the invoice.

4. District shall provide the same level of service and shall abide by all rules and regulations applicable to the District's normal operation of District school buses in the operation of the transportation services provided to the City under the terms of this Agreement.

**D. GENERAL PROVISIONS:**

This Agreement may be modified by the parties at any time by written agreement, executed by an authorized agent of each party. It is understood that all fees for service included in this agreement may be adjusted annually for inflation by written agreement of the parties.

The employees and other agents of the District are not the employees of the City. The term of this agreement shall be from July 1, 2015 through June 30, 2016; however, either party may terminate the same at any time upon thirty (30) days notice in writing.



**City of Santee**

**Santee School District**

\_\_\_\_\_  
Pedro Orso-Delgado      Date  
Acting City Manager

\_\_\_\_\_  
Karl Christensen      Date  
Assistant Superintendent  
Business Services

Approved As To Form

Approved by the Board of Education

\_\_\_\_\_  
City Attorney

On the \_\_\_\_\_ day of \_\_\_\_\_ 2015.  
Santee School District  
9625 Cuyamaca Street  
Santee, CA 92071-2674

**ATTACHMENT A  
TEEN CENTER**

1. The District shall provide transportation to the City of Santee Teen Center, located at, 9310 Fanita Parkway Santee, from the following school sites.

Cajon Park	Carlton Hills	Carlton Oaks
Chet F Harritt	Hill Creek	Pepper Drive
Prospect Avenue	Rio Seco	

2. Scheduled pick-up times will be set by mutual agreement of the Parties in August 2015. City of Santee will be notified of any time changes twenty-four (24) hours prior to the change. The District will provide notice to:

Anne Morrison, Recreation Program Supervisor  
Community Services Department  
City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071  
(619) 258-4100 ext. 258  
[amorrison@cityofsanteeca.gov](mailto:amorrison@cityofsanteeca.gov)

3. The City shall be responsible for providing to the District a weekly roster of students participating in the program.

Students participating in this program are subject to the Bus Rules and Regulations (Attachment C) while riding the bus.

**ATTACHMENT B  
RECREATION PROGRAMS**

- A. The District shall provide transportation for recreation program field trips to the City of Santee from various City facilities to various locations within the County of San Diego as mutually agreed.
  
- B. Scheduled pick-up times will be set by mutual agreement of the Parties. City of Santee will be notified of any time changes twenty-four (24) hours prior to the change. The District will provide notice to:

Anne Morrison, Recreation Program Supervisor  
Community Services Department  
City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071  
(619) 258-4100 ext. 258  
[amorrison@cityofsanteeca.gov](mailto:amorrison@cityofsanteeca.gov)

## ATTACHMENT C

### SANTEE SCHOOL DISTRICT BUS RULES AND REGULATIONS

To make our transportation system as safe as possible, it is mandatory for all students to comply with the following rules and regulations that were established by the Santee School District Board according to State regulations. The parent or guardian will be held responsible for the cost of repair or replacement of any damaged to district property, plus any reward offered for information leading to the identification of the student or person that caused the damage. Please discuss the following basic rules concerning school bus behavior with your child so that they may cooperate in providing a safe ride for all:

1. Only normal conversation is allowed in the bus. Rude, discourteous and annoying conduct is prohibited at all times.
2. Nothing is to be put out of the windows at any time. Objects are not to be thrown in to, out of or at the bus.
3. Students are to **remain seated** while the bus is in motion. The aisles are to remain clear and everyone is to face forward while sitting in the seats. If the bus seats are equipped with passenger restraint system (seat belts), they must be worn.
4. Preparation for boarding and departing from the bus will take place **after** the bus has come to a complete stop **and the door is opened**.
5. Emergency doors are to be used only for intended purposes. Students must keep their hands off emergency equipment as this is to be used in case of an accident or emergency.
6. Physical contact such as slapping, hitting, poking, shoving, pulling hair, etc. in the bus or while at the bus stop is unacceptable.
7. **NO** Glass articles, of any kind are not allowed on the bus.
8. Animals, reptiles or insects of any kind are prohibited.
9. All students who must cross the street on which the bus is stopped, must cross in front of the bus with the bus driver.
10. Eating, drinking, and chewing gum is not permitted on the bus.
11. All students will refrain from using profane language, vulgar gestures, taunting and teasing, etc.
12. Damage to or defacing to the bus is prohibited.
13. Students must not tamper with bus controls at any time.
14. Spitting is prohibited at all times.
15. Students are to ride the bus to/from their designated bus stop only.
16. Students are to give accurate identification when requested by the driver.
17. Tobacco, lighters, and/or matches are not allowed on the bus.
18. Cell phones must be turned off and put away while on board the bus. If it is **SEEN, USED OR HEARD** it will be confiscated.
19. Any behavior that endangers the life or limb of riders or the driver, or that creates an unsafe condition will not be tolerated.
20. The bus driver is in charge of the bus and all students will show proper respect to the driver of the bus. The bus driver may designate where students must sit on the bus.

Date	Pickup time	Pickup location	Destination	Return pickup time	Dropoff	Notes
June 24,25 or 26	1-2 possible local pick/up drop off in Santee – to be determined, will call to arrange times & locations					
Tues, June 23 Tues, June 30 Tues, July 7 Tues, July 14 Tues, July 21 Tues, July 28 Tues, Aug 4 Tues, Aug 11 Tues, Aug 18 Tues, Aug 25 Tues, Sep 1	1:00 pm	Town Center Community Park East - next to YMCA over the bridge	Return trip from pool	N / A	Teen Center	<b>\$80.00</b>
Wed, June 24	9:30 am	Teen Center	Ice Skating- UTC	2:00 pm	Teen Center	<b>\$320.00</b>
Wed, July 8	9:00 am	Teen Center	Coronado Tidelands Park	2:00 pm	Teen Center	<b>\$350.00</b>
Wed, July 15	9:00 am	Teen Center	Mission Beach	2:00 pm	Teen Center	<b>\$338.00</b>
Thurs, July 22	9:30 am	Teen Center	Padres Game	3:00 pm	Teen Center	<b>Late Return \$380.00</b>
Wed, July 29	9:00 am	Teen Center	Aquatica	2:00 pm	Teen Center	<b>\$450.00</b>
Wed, Aug 5	9:00 am	Teen Center	La Jolla Shores	2:00 pm	Teen Center	<b>\$335.00</b>
Wed, Aug 12	9:00 am	Teen Center	Aquatica	2:00 pm 3:00 pm	Teen Center	<b>*Roundabout \$675.00</b>
Wed, Aug 19	9:00 am	Teen Center	Bowling & Boardwalk	2:15 pm	Teen Center	<b>\$155.00</b>

Consent Item D.2.7.  
Prepared by Karl Christensen  
May 19, 2015

Approval of Agreement with Capital Public Finance  
Group to act as Dissemination Agent for Continuing  
Disclosure Requirements

**BACKGROUND:**

Federal law incorporates requirements for continuing disclosure for all long-term debt issuances. These requirements involve an annual filing of financial information and periodic updates for any material changes in, or significant events related to, a District's financial condition or bond ratings.

The District has used Capital Public Finance Group for annual disclosure filings in previous years. Long-term debt issuances that are subject to continuing disclosure requirements include the following:

- Series A General Obligation Bonds
- Series B General Obligation Bonds
- Series C General Obligation Bonds
- Series D General Obligation Bonds
- Series E General Obligation Bonds
- 2008 Certificates of Participation
- 2010 Certificates of Participation

**RECOMMENDATION:**

It is recommended that the Board of Education approve the agreement with Capital Public Finance Group to act as Dissemination Agent for Continuing Disclosure Requirements for the 2015-16 fiscal year.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is \$2,250 from the General Fund.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.7.



Capitol | PFG

*Crafting Optimal Financial Solutions*

## CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (this "Agreement") is hereby made between the Santee School District ("Client") and Capitol Public Finance Group, LLC ("Capitol PFG"). Capitol PFG agrees to provide the "Services," as more fully defined below, to Client and Client agrees to pay to Capitol PFG based on the terms of the Consultant Services Order, as more fully defined below.

1. Definitions. The following definitions shall apply to this Agreement.
  - a. The "Commencement Date" shall be July 1, 2015.
  - b. The "Termination Date" shall be the June 30, 2016.
  - c. The "Agreement Term" shall begin with the Commencement Date and shall end with the Termination Date.
  - d. The "Consulting Services Order" shall include the Services and the Consultant Services Fee.
2. Services. The duties and tasks to be performed by Capitol PFG (the "Services") shall be outlined in the attached Consulting Services Order(s). During the performance of such Services by Capitol PFG, the Client will retain and exercise decision-making authority over the Services performed by Capitol PFG. The Services may include a development schedule and milestones. Under the terms of this Agreement, Capitol PFG and Client may add additional Services as agreed upon. These additional Services shall be put in writing in a Consulting Services Order and attached to this Agreement.
3. Payment. Client shall pay Capitol PFG based on the terms of the attached Consulting Services Order(s). The attached Consulting Services Order(s) includes a "Payment Schedule" that shall include invoicing terms of the Consulting Services.
4. Termination. Either party may without cause terminate this Agreement by delivering to the other party written notice via U.S. Mail, facsimile, or personal delivery (but not by electronic mail transmission) expressing a desire to terminate this Agreement (a "Termination Notice"). Termination shall be effective immediately upon receipt of a Termination Notice.

\_\_\_\_\_  
Christopher Terry  
Capitol Public Finance Group, LLC

\_\_\_\_\_  
Karl Christensen  
Assistant Superintendent, Business Services  
Santee School District

Date: 5/7/2015

Date \_\_\_\_\_



Capitol | PFG

Crafting Optimal Financial Solutions

CSO No. 2015-1

## CONSULTING SERVICES ORDER

This Consulting Services Order ("CSO") is an attachment to the Consulting Services Agreement made between the Santee School District ("Client") and Capitol Public Finance Group, LLC ("Capitol PFG").

### Services:

Provide Dissemination Agent services as described in the Continuing Disclosure Certificates (CDCs) related to all outstanding debt of Client and Certificate of Acceptance of Dissemination Agent (attached).

### Outstanding Debt with CDCs

See Attached Appendix A

### Consulting Service Fee:

#### Annual Report Filing

Capitol PFG will receive a fee of \$2,250 plus expenses. Expenses related to this service involve statistical data reports provided by outside vendors.

#### Material Event Filing

Capitol PFG will receive a fee of \$500 per filing.

### Payment Schedule:

The Consulting Service Fee will be invoiced upon completion and submittal of the Annual Report and Material Event filings.

Christopher Terry  
Capitol Public Finance Group, LLC

Karl Christensen  
Assistant Superintendent, Business Services  
Santee School District

Date: 5/7/2015

Date \_\_\_\_\_



APPENDIX A

\$18,000,000  
SANTEE SCHOOL DISTRICT  
(San Diego County, California)  
General Obligation Bonds Election 2006, Series A

\$12,385,076.75  
SANTEE SCHOOL DISTRICT  
(San Diego County, California)  
General Obligation Bonds Election 2006, Series B

\$2,869,039.35  
SANTEE SCHOOL DISTRICT  
(San Diego County, California)  
General Obligation Bonds 2006 Election, Series C

\$7,840,155.20  
SANTEE SCHOOL DISTRICT  
(San Diego County, California)  
General Obligation Bonds 2006 Election, Series D

\$3,534,306.75  
SANTEE SCHOOL DISTRICT  
(San Diego County, California)  
2011 General Obligation Bonds, Election of 2006, Series E

\$23,699,849.35  
SANTEE SCHOOL DISTRICT  
(San Diego County, California)  
2008 Certificates of Participation

\$2,260,000  
SANTEE SCHOOL DISTRICT  
(San Diego County, California)  
2010 Certificates of Participation

Certificate of Acceptance of

Capitol Public Finance Group, LLC as Dissemination Agent

Term: July 1, 2015 through June 30, 2016

The purpose of this Certificate of Acceptance ("Certificate") is to assist the Santee School District ("District") with meeting its continuing disclosure responsibilities under S.E.C Rule 15c2-12(b)(5). Upon acceptance of this Certificate, Capitol Public Finance Group, LLC ("Capitol PFG") will perform the following services as a third party Dissemination Agent:

- Annually request financial information and operating data from the District. Such request will be made at least 30 days prior to the Annual Report filing due date. The information request will include a review of a material event checklist.
- Seek methods to improve the District's continuing disclosure filings, including making it easier for investors to locate filings.
- Annually file and appropriately cross reference the District's Comprehensive Continuing Disclosure for all outstanding debt governed by a continuing disclosure certificate. Capitol PFG will provide the District with the Annual Report prior to its filing.
- Prepare continuing disclosure log of outstanding debt and review, amend and/or file any late or incomplete continuing disclosure filings.
- File material and significant event notices within 5 days of receipt.
- Annually provide the District with its fee proposal for Dissemination Agent Services.
- Capitol PFG is obligated to provide Dissemination Agent services only upon written direction by the District.

The District agrees to assist Capitol PFG as Dissemination Agent by doing the following:

- Timely provide financial information, operating data and the material event checklist as requested by Capitol PFG.
- Notify Capitol PFG of any events that are listed as a material or significant events within 5 days of having knowledge of such event.
- Review and acknowledge the Annual Report prior to its filing.
- Compensate Capitol PFG for its services in accordance with its fee schedule, and reimburse Capitol PFG for all expenses incurred in the performance of its duties as Dissemination Agent.
- Annually provide written acceptance of Capitol PFG's fee proposal to take effect.
- The District may terminate Capitol PFG as Dissemination Agent at any time with written notice.

Consent Item D.2.8.  
Prepared by Karl Christensen  
May 19, 2015

Approval of Change Order #1 to Agreement with  
Balfour Beatty Construction for Pepper Drive  
School Prop 39 Solar Shade Project

### **BACKGROUND:**

On April 21, 2015, the Board of Education approved Amendment No. 17b to the Lease-Leaseback Agreement with Balfour Beatty Construction Inc. (BBC) for the Pepper Drive School Administration/Learning Resource Center construction project with a guaranteed maximum price (GMP) of \$3,345,691 (LLB Amendment 17b).

Over the course of the last few months, the project team has worked diligently planning and refining the project. The current wooden lunch shade structure is in poor condition and decaying rapidly. The current GMP contract with BBC includes demolition of the old structure and asphalt paving in the area of the proposed solar shade structure.

The solar shade-lunch court replacement portion of work is included in the Prop 39 Expenditure Plan recently approved by the California Energy Commission (CEC). This project was put out to bid and results were reviewed by BBC and District staff. Sullivan Solar provided the most comprehensive and cost effective turn-key Design-Build project pricing package. They confirmed all warranties and requirements to integrate with the Districts' current Lucid Building OS monitoring system and dashboard. Construction of the replacement steel structure and installation of the solar array will be completed over summer break and in time for student use in the fall.

### **RECOMMENDATION:**

It is recommended that the Board of Education approve Change Order #1 with Balfour Beatty Construction Inc. authorizing them to enter into contracts for the Pepper Drive School Solar Shade Project in accordance with the approved energy Prop 39 Expenditure Plan.

This item supports the following District goals:

#### **Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

#### **Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is \$204,231 for construction. Prop 39 funding for solar equipment installation is \$134,400 and the balance of \$69,831 related to replacement of the shade structure is to be paid from Deferred Maintenance Funds in accordance with the Prop 39 Expenditure Plan.

**STUDENT ACHIEVEMENT IMPACT:**

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.8.

Consent Item D.3.1.  
Prepared by Karl Christensen  
May 19, 2015

Approval of Inspector of Record for the Admin/LRC  
Building Construction Project at Pepper Drive School

**BACKGROUND:**

The Division of State Architect (DSA) reviews and approves all school construction projects. Part of the construction process requires Inspector of Record (IOR) services to be assigned to the construction of school projects. These entities must be DSA-qualification approved.

Staff recently developed a qualified IOR list and recommends using Winkler Inspection Services LLC for the Admin/LRC Building Project at Pepper Drive School.

**RECOMMENDATION:**

It is recommended that the Board of Education approve use of Winkler Inspection Services LLC for Inspector of Record services for the Admin/LRC Building Project at Pepper Drive School.

This recommendation supports the following District goal:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**FISCAL IMPACT:**

The fiscal impact is \$81,760 to be funded from Capital Improvement Program funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.1.

**Winkler Inspection Services LLC**  
**2322 Tampa Avenue**  
**El Cajon, CA 92020**  
**(619) 246-9846 phone**  
**(619)-741-5704 fax**

**PROPOSAL FOR PEPPER DRIVE SCHOOL RENOVATIONS**

April 24, 2015

Santee School District  
Attn: Christina Becker  
9625 Cuyamaca Street  
Santee, CA 92071

Fees for our services will be charged at \$70.00 for an eight hour day, for one DSA Class 1 Inspector, for the time period of **June 15, 2005 through January 8, 2016**. This time period excludes the holidays listed: Labor Day, Thanksgiving, Christmas, and New Years Day. There will be a four hour minimum per day; hours exceeding four hours will be charged on a per hour basis. Any over time hours above the eight hours per day Monday through Friday that this proposal is based on, will be charged as a change order to this proposal. No charges will be assessed for vehicle, mileage, standard test equipment, or routine project management.

**PROFESSIONAL STAFF RATES**

DSA Class 1 Inspections ..... \$ 70 / hour  
June 15, 2015 through January 8, 2016 - 1168 hours at \$70.00 per hour (excluding overtime and holiday referenced above).

**Total proposal ..... \$81,760.00**

\*At no time will the District be charged for more than one inspector without prior approval.

This proposal will be valid for a period of six months. As the Project Manager and Principal-In-Charge, respectfully, the undersigned have the authority to bind Winkler Inspection Service and its resources for the successful completion of all your project needs.

Joseph A. Winkler  
Joseph A. Winkler  
Project Manager  
(619) 246 - 9846

\_\_\_\_\_  
Name and Title

Winkler Inspection Services LLC  
Name of Company

\_\_\_\_\_  
Date

April 24, 2015  
Date

Consent Item D.3.2.  
Prepared by Karl Christensen  
May 19, 2015

Approval of Materials & Testing Lab Services for  
the Admin/LRC Building Project at Pepper Drive  
School

**BACKGROUND:**

The Division of State Architect (DSA) reviews and approves all school construction projects. Part of the construction process requires materials and testing lab services to be assigned to the construction of school projects. These entities must be DSA-qualification approved.

Ninyo & Moore has served the District since the inception of the CIP program. Staff recommends continuation of Ninyo and Moore for the Admin/LRC Building Project at Pepper Drive School.

**RECOMMENDATION:**

It is recommended that the Board of Education approve Ninyo and Moore to provide materials and testing lab services for the Admin/LRC Building Project at Pepper Drive School.

This recommendation supports the following District goal:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**FISCAL IMPACT:**

The fiscal impact is \$39,986 to be funded from Capital Improvement Program funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.2.

April 24, 2015  
Project No. 106112002

Ms. Christina Becker  
Santee School District  
9625 Cuyamaca Street  
Santee, California 92071

**Subject:** Proposal for Geotechnical Observation, Special Inspection,  
and Materials Testing Services  
Pepper Drive School Administration/Library/Teacher Training Facility  
1925 Marlinda Way, El Cajon, California

Dear Ms. Becker:

In response to your request, we have prepared this proposal to provide geotechnical observation, special inspection, and materials testing services for the subject project. In preparation of this proposal, we have reviewed the project geotechnical report prepared by Ninyo & Moore and the Division of the State Architect (DSA) approved project plans, specifications, and addenda. The project will include the construction of a new structure to serve as the Administration/Library/Teacher Training Facility at Pepper Drive School. The new single story structure will have a footprint of approximately 7,000 square feet with primarily wood framing with glu-lam beams supported on shallow foundations. However, the structure will also include some metal canopies and overhangs. Further improvements to the site include a segmental block wall, replacement of an American with Disabilities Act (ADA) ramp, concrete flatwork, pavers, underground utilities, and a lunch shelter to support solar panels. This proposal has been prepared without the benefit of a construction schedule. When a construction schedule becomes available for our review, this proposal may be then amended.

#### **PROPOSED SCOPE OF SERVICES**

We propose to provide geotechnical observation, special inspection, and materials testing services during the construction of the proposed improvements. We anticipate our scope of services for this project to include the following:

- Reviewing structural concrete mix design submittals.
- Attending preconstruction and site meetings, as requested.
- Geologic/engineering field services to evaluate the suitability of foundation excavations.

5710 Ruffin Road • San Diego, California 92123 • Phone (858) 576-1000 • Fax (858) 576-9600

San Diego • Irvine • Los Angeles • Rancho Cucamonga • Oakland • San Francisco • San Jose • Sacramento  
Las Vegas • Phoenix • Tucson • Prescott Valley • Denver • Houston



- Performing field observation and in-place density testing during remedial grading for building pads, site grading, utility trench backfill, wall backfill, subgrade preparation for concrete flat-work and pavement sections, and placement of AC pavements.
- Laboratory testing of the soils and materials used for the earthwork and paving operations. The tests performed on soils are anticipated to include Proctor density/optimum moisture content, sieve analysis, sand equivalent, and Atterberg Limits. AC testing is anticipated to include Hveem density and gradation with percent asphalt content by extraction. Tests in addition to these may be performed as appropriate.
- Performing sampling and tagging of reinforcing steel at the supplier's facility. Per the DSA Interpretation of Regulations Document IR 17-10, samples of the reinforcing steel will be obtained from bundles or coils identified by the manufacturer's mill and returned to laboratory for conformance testing. After laboratory testing the fabricated reinforcing steel will be tagged for shipment to the site. This will result in two trips to the fabricator for each shipment of steel. It is anticipated that the supplier's facility will be located within the County of San Diego.
- Performing sampling and tagging of segmental block units at the supplier's facility. It is anticipated that the supplier's facility will be located within the County of San Diego.
- Performing batch plant inspection during production of structural concrete to be utilized on the project.
- Sampling of structural concrete at the site during placement of structural concrete and lightweight concrete. Our ACI technician will sample the fresh material and measure its temperature, and slump, as well as cast one set of four concrete cylinders for every 50 cubic yards placed, or fraction thereof, during a day's placement.
- Performing in-shop special inspection during glu-lam beam fabrication.
- Performing in-shop special inspection during shop fabrication of the structural steel. It is anticipated that the fabrication shop will be located within San Diego County.
- Performing in-shop special inspection during shop fabrication of the handrails, gates, and the shade structure. It is anticipated that the fabrication shop will be located within San Diego County.
- Performing field special inspection during structural steel assembly at the project site.
- Performing field special inspection during assembly of the handrails, gates, and the shade structure at the project site.

- Performing laboratory material conformance testing at our in-house laboratory of the segmental block, reinforcing steel, and structural concrete.
- Pull and/or torque testing of post-installed anchors, splay wires, and ceiling wires.
- Engineering consultation and project management, including distribution of test reports and Final Verified Reports.
- Performing and distributing special inspection and laboratory testing reports to the owner, project team and DSA.
- Reviewing for and preparation of the Laboratory Verified Reports (DSA 291), and Geotechnical Verified Reports (DSA 293) for submittal to the Project Inspector, project team, and DSA for each of the four sections of construction as required for proper DSA 152 closeout.

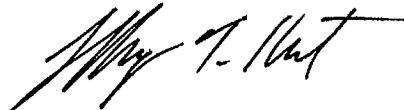
#### **FEE ESTIMATE**

The geotechnical observation, special inspection, and materials testing services described above will be provided on a time-and-expense basis accrued in accordance with the attached schedule of fees. We estimated a fee for the services described above will be approximately \$39,986 (Thirty-Nine Thousand Nine Hundred Eighty-Six Dollars). A breakdown of this fee is presented in the attached Table 1. The estimated costs are based on our assumptions of the anticipated services and do not include stand-by time or costs associated with retesting or re-inspecting materials that were found not to be in compliance with the project plans or specifications. Our services will depend on the construction schedule and the contractor's operations. It should be noted, that the performance of the subcontractors can substantially effect the duration of our services.

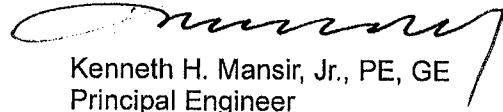
Requested engineering, special inspection, and field and laboratory testing not within the specified scope of services or in excess of those presented in Table 1 will be provided, based on time and materials, in accordance with the attached schedule of fees. Our fee does not include time to review drawings, preparation of construction specifications, meetings and other activities requested that are not presented in our estimated fee breakdown. Additionally, in the event that fabrication of the shade structure is outside of San Diego County, additional fees will apply.

We look forward to working with you on this project. If you are in agreement with this proposal, please forward your contract documents.

Sincerely,  
**NINYO & MOORE**



Jeffrey T. Kent, PE, GE  
Senior Engineer



Kenneth H. Mansir, Jr., PE, GE  
Principal Engineer

JTK/KHM/gg

Attachment: Table 1 – Estimated Fee Breakdown

Distribution: (1) Addressee

**TABLE 1 – ESTIMATED FEE BREAKDOWN**

<b>GEOTECHNICAL OBSERVATION AND TESTING SERVICES</b>			
Project Engineer/Geologist	10 hours @	\$ 123.00 /hour	\$ 1,230.00
Senior Field/Laboratory Technician	100 hours @	\$ 83.00 /hour	\$ 8,300.00
Proctor Density	4 tests @	\$ 200.00 /test	\$ 800.00
Sieve Analysis	2 tests @	\$ 120.00 /test	\$ 240.00
Sand Equivalent	2 tests @	\$ 90.00 /test	\$ 180.00
Atterberg Limits	1 test @	\$ 160.00 /test	\$ 160.00
Extraction, % Asphalt, including Gradation	1 test @	\$ 240.00 /test	\$ 240.00
Hveem Stability and Unit Weight	1 test @	\$ 215.00 /test	\$ 215.00
<b>Subtotal</b>			<b>\$ 11,365.00</b>

<b>SPECIAL INSPECTION SERVICES</b>			
Concrete/Asphalt Batch Plant Inspector	32 hours @	\$ 83.00 /hour	\$ 2,656.00
ACI Concrete Technician	32 hours @	\$ 83.00 /hour	\$ 2,656.00
Structural Steel/Welding, Special Inspector, Shop	100 hours @	\$ 83.00 /hour	\$ 8,300.00
Structural Steel/Welding, Special Inspector, Field	40 hours @	\$ 83.00 /hour	\$ 3,320.00
Nondestructive Testing Technician	8 hours @	\$ 95.00 /hour	\$ 760.00
Glu-Lam Beam Fabrication Inspector	20 hours @	\$ 83.00 /hour	\$ 1,660.00
Senior Field/Laboratory Technician, Red Tagging	16 hours @	\$ 83.00 /hour	\$ 1,328.00
<b>Subtotal</b>			<b>\$ 20,680.00</b>

<b>MATERIALS TESTING SERVICES</b>			
Pull Test Technician and Equipment	16 hours @	\$ 95.00 /hour	\$ 1,520.00
Senior Field/Laboratory Technician	10 hours @	\$ 83.00 /hour	\$ 830.00
Reinforcing Tensile or Bend up to No. 11	20 tests @	\$ 55.00 /test	\$ 1,100.00
Concrete Compression Tests, 6x12 Cylinder	32 tests @	\$ 25.00 /test	\$ 800.00
Concrete Block Conformance Package	1 test @	\$ 485.00 /test	\$ 485.00
<b>Subtotal</b>			<b>\$ 4,735.00</b>

<b>PROJECT MANAGEMENT, SUBMITTAL REVIEW, AND REPORT PREPARATION</b>			
Principal Engineer/Geologist	6 hours @	\$ 139.00 /hour	\$ 834.00
Senior Engineer/Geologist	8 hours @	\$ 133.00 /hour	\$ 1,064.00
Senior Staff Engineer/Geologist	12 hours @	\$ 109.00 /hour	\$ 1,308.00
<b>Subtotal</b>			<b>\$ 3,206.00</b>

<b>TOTAL ESTIMATED FEE</b>			<b>\$ 39,986.00</b>
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Consent Item D.4.1.

Approval of State Preschool Program Annual  
Report to California Department of Education

Prepared by Dr. Stephanie Pierce  
May 19, 2015

**BACKGROUND:**

Santee School District is required to submit an annual report to the California Department of Education for the State Preschool Program housed at PRIDE Academy at Prospect Avenue School. The annual report is a self-evaluation process. In this self-evaluation, staff determines areas of strength and need, and utilizes the information gathered during the self-evaluation process to make program improvements for the following school year.

Each year the preschool director, site administrator, and classroom teachers use an Environmental Rating Scale for program evaluation and the classroom teachers assess three- and four-year old students on numerous developmental aspects using the Developmental Results Developmental Profile. Administration compiles these findings to submit an annual report of the program. This year's Annual Report consists of the self-review process and key findings from the classroom assessments. A copy of the report will be available for review at the meeting.

**RECOMMENDATION:**

Administration recommends that the Board of Education approve the Annual Report of the State Preschool Program for the 2014-2015 school year.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.
- Provide social, emotional and health service programs, integrated with community resources, to foster student character and personal well-being.

**FISCAL IMPACT:**

The submission of the annual report allows Santee School District to maintain funding of approximately \$232,585 toward the State Preschool Program. There is no fiscal impact for submission of this report.

**STUDENT ACHIEVEMENT IMPACT:**

Annual self-evaluation continues to increase our capacity to improve student development for three- and four-year old children in the State Preschool Program.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.1.

Consent Item D.4.2.

Ratification of Amended Nonpublic School Master Contract with Aseltine School for Nonpublic School Services

Prepared by Dr. Stephanie Pierce  
May 19, 2015

**BACKGROUND:**

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. The District contracted with Aseltine School for nonpublic school services in the 2013-2014 school year.

Currently, we have three (3) students attending Aseltine School. One (1) additional student requires enrollment in this alternative educational setting at this time due to significant behavioral needs.

**RECOMMENDATION:**

Administration recommends the Board of Education ratify the amended Nonpublic School Master Contract with Aseltine School. The Nonpublic School Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

Nonpublic School	Duration of Service	Cost per Day	Total Cost
Aseltine School	31 days 5/11/15–6/30/15, including ESY instruction	\$179.58	\$5,566.98

**STUDENT ACHIEVEMENT:**

Some students require alternative settings to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.2.

Consent Item D.4.3.

Approval of Personnel Agreement with Grossmont Union High School District for the 2015-16 Santee School District Spanish I Program

Prepared by Dr. Stephanie Pierce  
May 19, 2015

**BACKGROUND**

Since the 2007-08 school year, the Santee School District and the Grossmont Union High School District have offered an eighth grade Spanish I class during a zero period. Grossmont Union High School District contracts with a credentialed Spanish teacher and Santee School District funds the teacher’s salary for this class. Students successfully completing this class may enroll in Spanish 2 as freshmen.

For the 2015-156 school year, Santee School District will be able to offer one Spanish class at PRIDE Academy. All incoming eighth grade students with at least a 2.5 scholastic GPA in their 7<sup>th</sup> grade year are invited to enroll. Enrollment will be capped at 40 students. Based on District budgetary reductions, students will not be provided District transportation to and from the class.

**RECOMMENDATION**

Administration requests approval to enter into a personnel agreement with the Grossmont Union High School District not to exceed \$22,321.73 for the Spanish I teacher. Offering a junior high Spanish class addresses the strategic planning area of educational opportunities.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students

**FISCAL IMPACT**

The cost of the Spanish classes will come from the general fund and will not exceed \$22,321.73, the cost of the teacher’s salary.

**STUDENT ACHIEVEMENT**

Research shows that the study of a second language increases the potential for learning in the first language and in the area of mathematics. Additionally, students enrolled in the Spanish I class will have the possibility of accelerating their educational opportunities for advanced study in high school.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.3.



PERSONNEL AGREEMENT

THIS AGREEMENT, is entered into on this 1st day of JULY, 2015, by and between the Santee School District, herein called "Santee," and the Grossmont Union High School District, herein called "Grossmont."

WHEREAS, Santee is in need of the professional services of an employee of Grossmont to work at Prospect Avenue Elementary School to teach Spanish for high school credit for the 2015-16 school year, for one period per day;

AND, WHEREAS, the District is agreeable to assigning Danny Martinez, herein referred to as "Employee" to give his professional services to Santee in the above assignment and to provide high school credit for this class.

NOW THEREFORE, the parties to this agreement do mutually agree as follows:

- 1. Grossmont agrees during the term of this agreement to assign Employee to Santee and to perform those duties assigned by Santee and to require Employee in the performance of such services to Santee to conform to the rules and regulations applicable to certificated personnel of Santee including but not limited to performance of work in Santee.
- 2. Santee agrees to pay Grossmont in consideration of the services performed by Employee as herein specified and Grossmont agrees to accept in full payment hereof a sum not to exceed

\$ 22,321.73 computed as follows:

(a) \$ 17,512.97 salary payment.

(b) \$ 4,808.76 fringe benefits' cost including teachers' retirement, worker's compensation, unemployment insurance.

(c) Santee agrees to adjust the amount specified above to provide complete reimbursement to Grossmont for actual cost based on Grossmont negotiated increases. Actual cost increases that exceed the state approved COLA plus 2 percent shall require an amendment to this agreement. The amendment must be approved by mutual consent of both parties.

(d) The agreement provides for 185 days of service by the Employee at an hourly rate of

\$ 94.66 excluding fringe benefits.

(e) The sum called for herein shall become due and payable to Grossmont within (15) days after the date of submission of an itemized claim by Grossmont. Grossmont may submit claims on a semi-annual basis.

\* Salary & benefit costs will be automatically increased once the 2015-16 costs are known.

3. Grossmont agrees that Santee may pay directly to the Employee, during the term of this agreement, reimbursement for assigned mileage and travel expenses in accordance with and subject to the policies of Santee.
4. The work time under this agreement shall be in accordance with the normal workday for employment by Santee.
5. This agreement may be amended at the request of either party by mutual consent of both parties by the addition of an addendum to the agreement signed by a representative of Grossmont and Santee.
6. The term of this agreement shall commence JULY 1, 2015 and end on JUNE 30, 2016 inclusive unless terminated sooner by the mutual consent of both parties.
7. This agreement contains the entire agreement between the parties and shall not be modified except in writing signed by a representative of Santee and/or Grossmont.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first written above:

Approved by the Governing Board  
Grossmont Union High School District:

Approved by the Governing Board  
Santee School District:

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

CONSENT OF EMPLOYEE

The undersigned Employee hereby acknowledges that he/she has read the foregoing agreement between Santee and Grossmont and consents to serve as described in this agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**BACKGROUND:**

Each year during summer break, the Out-of-School Time (OST) Programs extend their hours of operation to 11.5 hours of care each day to accommodate the needs of our students and community. Included as part of the program are multiple field trips. Therefore, as a safety precaution, there is the need for additional staff to supervise student field trips during the period of June 30 – August 22, 2015. The YALE preschool program will also need additional support during the summer break during the period of June 29 – September 3, 2015.

In addition, to assist in the iPad rollout for the 2015-16 school year, installation of additional outlets for iPad use and locks at school sites for security purposes will be required. To address these needs, administration will need to hire one (1) Craftworker II position for up to eight (8) hours per day during the period of June 20 – August 31, 2015.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short term employment opportunities.

**RECOMMENDATION:**

It is recommended that the Board of Education approve short term employment for the following positions:

- Up to ten (16) Project SAFE Assistant positions for up to eight (8) hours per day each, during the period of June 30 – September 1, 2015
- Up to four (4) Early Childhood Assistant positions for up to six (6) hours per day each, during the period of June 29 – September 3, 2015
- One (1) Craftworker II position for up to eight (8) hours per day, not to exceed 60 hours, during the period of June 20 – August 31, 2015

**FISCAL IMPACT:**

The cost to employ the short term positions for the OST a fee-based program will be approximately \$98 per person, per day. The cost to employ the Craftworker II position will be approximately \$185 per day and will be paid from the General Fund.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.5.2.

Consent Item D.5.3. Adoption of Resolution No. 1415-32 to Eliminate Classified Non-Management Positions

Prepared by Tim Larson  
May 19, 2015

**BACKGROUND:**

At the May 5, 2015 Board meeting, the Board of Education approved the increase in work hours for an Instructional Assistant, Special Education I position at PRIDE Academy School from 3.0 hours per day to 5.0 hours per day. Prior to this increase, the classroom had two (2) positions; one (1) position filled by an employee working 3.0 hours per day; and a vacant position for 2.0 hours per day. The vacant 2.0 hour position is no longer required and can now be eliminated.

In addition, a 1:1 student requiring instructional assistance at Cajon Park School left the District on May 4, 2015. As a result, the Instructional Assistant, Special Ed II position will no longer be required. Any employee affected by this reduction will be provided a notice that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the elimination of the following positions effective June 18, 2015:

- One (1) vacant Instructional Assistant, Special Education I position
  - 2.0 FTE / 9-month
- One (1) Instructional Assistant, Special Education II position
  - 4.0 FTE / 9-month

**FISCAL IMPACT:**

The annual cost to increase work hours for the Instructional Assistant, Special Education I position is \$14,286. The special education program will offset a portion of the additional cost in the amount of \$6,054 by eliminating the 2.0 hour position.

The annual saving to eliminate an Instructional Assistant, Special Education II position will be \$19,714.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for all students and programs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.5.3.

**SANTEE SCHOOL DISTRICT  
Resolution No. 1415-32**

**ELIMINATION OF  
CLASSIFIED NON-MANAGEMENT POSITIONS**

**WHEREAS**, a vacant position for 2.0 hours per day is no longer required due to an increase work hours for an Instructional Assistant, Special Education I position at PRIDE Academy School from 3.0 hours per day to 5.0 hours; and

**WHEREAS**, an Instructional Assistant, Special Ed II position will no longer be required for a 1:1 student requiring instructional assistance at Cajon Park School due to the student leaving the District on May 4, 2015; and

**WHEREAS**, the Governing Board has determined that elimination of these positions is necessary;

**NOW, THEREFORE, BE IT RESOLVED** that as of the 19<sup>th</sup> day of May 2015, the Governing Board of Santee School District approved the elimination of the following position effective June 18, 2015:

- One (1) vacant Instructional Assistant, Special Education I position
  - 2.0 FTE / 9-month
- One (1) Instructional Assistant, Special Education II position
  - 4.0 FTE / 9-month

**BE IT FURTHER RESOLVED** that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 19<sup>th</sup> day of May 2015, by the following vote:

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_

Dated 5/19/15

\_\_\_\_\_  
Clerk, Board of Education

**AMENDED**

Consent Item D.5.4.  
Prepared by Tim Larson  
May 19, 2015

Approval of Shared Classroom Teaching  
Assignments for 2015-16

**BACKGROUND:**

On April 21, 2015, the Board of Education approved requests for shared classroom teaching assignments for the 2015-16 school year pursuant to Article XIV, of the Successor Agreement between Santee School District and Santee Teachers Association. Subsequently, an additional request was submitted. The following list has been amended to include one (1) additional request for a shared assignment.

<b>Employees</b>	<b>School Site</b>
<b>Jaimie Knudson / Erica Trafton</b> 50% / 50%	<b>Cajon Park</b>
Lori Powell / Alison Azzarella 50% / 50%	Cajon Park
Diane Pace / Kasey Rutherford 50% / 50%	Cajon Park
Trisha Best / Marlena Sanders 80% / 20%	Chet F. Harritt
Lori Zurmuhle / Anissa Bailey 50% / 50%	Chet F. Harritt
Erica Edmonston / Susan Larson 50% / 50%	Pepper Drive
Tara O'Connell / Shawna Rosa 80% / 20%	PRIDE Academy
Summer Tracy / Candace Ginn 50% / 50%	Sycamore Canyon
Jennie Chonka / Shani Poirier 60% / 40%	Sycamore Canyon

**RECOMMENDATION:**

It is recommended that the Board of Education approve the *amended* shared classroom teaching assignments for the 2015-16 school year.

**FISCAL IMPACT:**

Shared contracts may minimize the annual cost to the general fund by reducing full-time employees currently paid on the high end of the salary schedule.

**STUDENT ACHIEVEMENT IMPACT:**

There can be many benefits to having two teachers in a classroom who consistently plan instruction for students.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.5.4.

**Item E. DISCUSSION AND/OR ACTION ITEMS**

*The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.*

Agenda Item E.

Discussion and/or Action Item Number E.1.1.      May Revise and State Budget Update  
Prepared by Karl Christensen  
May 19, 2015

**BACKGROUND:**

On May 14, 2015, the Governor released an update to his proposal for the 2015-16 State Budget, commonly referred to as the May Revise.

Staff will provide the Board of Education with an update on State revenue projections, Proposition 98 calculations, and any changes to the Governor's plans for K-12 education funding for 2015-16 as compared with the January proposal.

**RECOMMENDATION:**

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The projected revenues and the probable impact to the District's budget will be provided at the Board meeting.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.1.1.



**BACKGROUND:**

Board Policy 7310, Naming of Facility, allows the Governing Board to name schools or individual buildings in recognition of:

1. Individuals, living or deceased, who have made outstanding contributions to the county or community;
2. Individuals, living or deceased, who have made contributions of state, national or worldwide significance;
3. The geographic area in which the school or building is located.

The renaming of existing schools or major facilities shall occur only under extraordinary circumstances and after thorough study.

**Memorials**

Upon request, the Board shall consider naming buildings, parts of buildings, or athletic fields in honor of the contributions of students, staff members, and community members.

The Santee Pioneer Little League and its Board of Directors have requested the Santee School District Board of Education name Field 1, at Chet F. Harritt, Fox Field after Ken Fox.

**RECOMMENDATION:**

Administration recommends the Board of Education discuss the request from Santee Pioneer Little League and its Board of Directors to name Field 1 after Ken Fox. Action is at the direction of the Board.

**FISCAL IMPACT:**

There would be no fiscal impact.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item E.2.1.

**Item F. BOARD POLICIES AND BYLAWS**

Agenda Item F.

Board Policies and Bylaws Item F.1.1. Second Reading: New Board Policy #4033  
Lactation Accommodation

Prepared by Tim Larson  
May 19, 2015

**BACKGROUND:**

On May 5, 2015, administration presented the first reading of Board Policy #4033, Lactation Accommodation to the Board of Education for review.

This new Board Policy will bring us into compliance with the Labor Codes governing nursing mothers in the workplace. The policy acknowledges the District's responsibility to provide reasonable accommodations to those requesting it. The policy does not obligate the District to any action that would seriously disrupt District operations, only to work with an employee to provide reasonable options to meet their request.

**RECOMMENDATION:**

It is recommended that the Board of Education approve Board Policy #4033, Lactation Accommodation.

**FISCAL IMPACT:**

This is a policy item. There is no fiscal impact.

**STUDENT ACHIEVEMENT IMPACT:**

Effective governance has a positive impact on student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.1.

LACTATION ACCOMODATION

The Governing Board recognizes the immediate and long-term health advantages of breastfeeding for infants and mothers and desires to provide a supportive environment for any district employee to express milk for her infant child upon her return to work following the birth of the child. The Board prohibits discrimination, harassment, and/or retaliation against any district employee who chooses to express breast milk for her infant child while at work.

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4031 - Complaints Concerning Discrimination in Employment)

The district shall provide a reasonable amount of break time to accommodate an employee each time she has a need to express breast milk for her infant child. (Labor Code 1030)

To the extent possible, such break time shall run concurrently with the break time already provided to the employee. Any additional break time used by a non-exempt employee for this purpose shall be unpaid. (Labor Code 1030; 29 USC 207)

The employee shall be provided a private location, other than a restroom, which is in close proximity to her work area and meets the requirements of Labor Code 1031 and 29 USC 207, as applicable.

Employees are encouraged to notify their supervisor or other appropriate personnel in advance of their intent to make use of the accommodations offered for employees who are nursing mothers. As needed, the supervisor shall work with the employee to address arrangements and scheduling in order to ensure that the employees' essential job duties are covered during the break time.

Lactation accommodations may be denied only in limited circumstances in accordance with law. (Labor Code 1032; 29 USC 207)

Before an employee's supervisor makes a determination to deny lactation accommodations, he/she shall consult the Superintendent or designee. In any case in which lactation accommodations are denied, the Superintendent or designee shall document the options that were considered and the reasons for denying the accommodations.

Legal Reference: (see next page)

**LACTATION ACCOMODATION (continued)**

**BP 4033(b)**

**Legal Reference:**

**EDUCATION CODE**

**200-262.4 Prohibition of discrimination on the basis of sex**

**CIVIL CODE**

**43.3 Right of mothers to breastfeed in any public or private location**

**GOVERNMENT CODE**

**12940 Discriminatory employment practices**

**12945 Discrimination based on pregnancy, childbirth, or related medical conditions**

**LABOR CODE**

**1030-1033 Lactation accommodation**

**CODE OF REGULATIONS, TITLE 2**

**7291.2-7291.16 Sex discrimination; pregnancy and related medical conditions**

**UNITED STATES CODE, TITLE 29**

**207 Fair Labor Standards Act; lactation accommodation**

**FAIR EMPLOYMENT AND HOUSING COMMISSION DECISIONS**

**Department of Fair Employment and Housing v. Acosta Tacos (Chavez), FEHC Precedential Decision 09-03P, 2009**

**Management Resources:**

**CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS**

**Rest Periods/Lactation Accommodation, Frequently Asked Questions**

**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS**

**Minimum Requirements of the California Lactation Accommodation Law**

**CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS**

**Lactation Support Program Toolkit**

**FEDERAL REGISTER**

**Reasonable Break Time for Nursing Mothers, December 21, 2010, Vol. 75, No. 244, pages 80073-80079**

**OFFICE OF THE SURGEON GENERAL PUBLICATIONS**

**The Surgeon General's Call to Action to Support Breastfeeding, 2011**

**HEALTH RESOURCES AND SERVICES ADMINISTRATION PUBLICATIONS**

**The Business Case for Breastfeeding: Steps for Creating a Breastfeeding Friendly Worksite, Toolkit, 2008**

**U.S. DEPARTMENT OF LABOR, WAGE AND HOUR DIVISION, PUBLICATIONS**

**Fact Sheet #3: Break Time for Nursing Mothers under the FLSA, rev. December 2010**

**WEB SITES**

**California Department of Industrial Relations, Division of Labor and Standards Enforcement: <http://www.dir.ca.gov/dlse>**

**California Department of Public Health: <http://www.cdph.ca.gov>**

**California Women, Infants and Children: <http://www.wicworks.ca.gov>**

**Centers for Disease Control and Prevention: <http://www.cdc.gov>**

**Health Resources and Services Administration: <http://www.hrsa.gov>**

**Office of the Surgeon General: <http://www.surgeongeneral.gov>**

**U.S. Department of Labor, Wage and Hour Division, Break Time for Nursing Mothers: <http://www.dol.gov/whd/nursingmothers>**

Policy  
adopted:

**SANTEE SCHOOL DISTRICT**  
Santee, California

**Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Agenda Item G.

## Item H. CLOSED SESSION

*Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session*

*The Board will go into Closed Session to discuss:*

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Karl Christensen, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association (STA)*
  
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Karl Christensen, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association (CSEA)*
  
3. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)  
*Property Addresses:*
  - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
  - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
  
4. **Public Employee Performance Evaluation (Gov. Code § 54957)**  
*Superintendent*

## Item I. RECONVENE TO PUBLIC SESSION

## Item J. ADJOURNMENT